



Drumright Campus

3 CT Circle
Drumright, OK 74030
918.352.2551

Pipeline Center
918.352.4517

Transportation &
Safety Education
918.352.7311

Safety Training
201 N Settle Dr
Drumright, OK 74030
918.352.4516

Sapulpa Campus
1720 S Main St
Sapulpa, OK 74066
918.224.9300

Industrial &
Safety Center
918.224.0235

**NOTICE
TIME - DATE - PLACE POSTED**

Drumright Campus Front Door (East Entrance) by _____ Time/Date _____
Sapulpa Campus Front Door by _____ Time/Date _____

TO: Board of Education, Central Technology Center, Drumright, OK
FROM: Kent Burris, Superintendent, Central Technology Center
SUBJ: Regular meeting of the Board of Education of Central Technology Center School District No. 3, to be held in the Board Room, Central Technology Center, 3 CT Circle, Drumright, Oklahoma, at 5:00 p.m., January 9, 2024.

A G E N D A

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Roll Call.
2. President's Call for New Business to be Placed on Agenda.
3. Board Vote to Make Agenda, including New Business (if any), an Official Part of the minutes.
4. Acknowledge receipt of notification from Creek County Election Board regarding LaMecia as Board Member, Office/Zone No. 4 (unopposed).
5. Staff Reports and Discussion.
 - (A) Asst. Superintendent – LaDonna Gear – Instructional Services Update
 - (B) Asst. Superintendent – Mark Cotner – Business & Industry Services Update
 - (C) Director, Sapulpa Campus – Dr. Kim Howard – Sapulpa Campus Update
 - (D) Director, Drumright Campus – Shane Bruce – Drumright Campus Update
 - (E) Business Manager – Heather Brennan – Financial Update
 - (F) Superintendent – Kent Burris – Agenda Item Review/Administrative Update
6. **Consent Agenda:**

All of the following Superintendent's Recommendations which concern items of a routine nature will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and approval of the following items:

- (a) Minutes of regular meeting held on December 12, 2023.
 - (b) Resignation of Tammy Silkwood, Medical Assisting Instructor, Drumright campus, effective May 31, 2024.
 - (c) Resignation of Lori Todd, Practical Nursing Instructor, Drumright campus, effective June 30, 2024.
 - (d) Resignation of Ronda Alexander, Math Instructor, Sapulpa campus, effective May 31, 2024.
 - (e) Resignation of Jill Collins, Administrative Assistant to Superintendent, Drumright campus, effective July 31, 2024.
 - (f) Resignation of Athena Frank, Business Information and Technology Instructor, Drumright campus, effective May 31, 2024.
 - (g) Resignation of Joshua Ewald, General Maintenance, Drumright campus, effective January 31, 2024.
 - (h) Resignation of Charles English, Safety Instructor, Sapulpa campus, effective January 31, 2024.
 - (i) Extra-duty contract for A.J. Anderson, Truck Driver Training (TDT) Satellite Instructor, Woodward, Oklahoma, November 6 through December 15, 2023.
 - (j) Extra-duty contract for Krista Hamilton, TDT Satellite Instructor, Woodward, Oklahoma, November 6 through December 15, 2023.
 - (k) Out-of-state travel and related expenses for Carolyn Brown, Medical Assisting Instructor, Sapulpa campus, to attend the 2024 National Association for Career and Technology Education (ACTE) Policy Seminar in Arlington, Virginia, March 17-20, 2024.
 - (l) Addition of Irma Garcia and Amanda Skyles to the 2023-2024 Substitute Teacher List.
 - (m) Declare selected items surplus to the needs of the district and authorize administration to dispose of them in the most expedient and legal manner.
 - (n) Activity Fund, Receipt of Income and Treasurer's Reports.
- (Board vote to approve or disapprove items contained in Consent Agenda.)*

7. Superintendent's Recommendations:

- (a) Board vote to approve or disapprove encumbrances.

FY24 GF	1756-1914	Accounts Payable
	70536-70563	Payroll
FY24 BF	9045-9050	Accounts Payable
- (b) Board vote to approve or disapprove Adult Career Development and Business and Industry Services personnel and remunerations.
- (c) Board vote to approve or disapprove the 2023-2024 Marketing Plan with Appendix A–Campaign Template (long form), and Appendix B – Campaign Template (short form).
- (d) Board vote to approve or disapprove employment of a districtwide Pipeline Instructor, a fulltime, 12-month position.
- (e) Board vote to approve or disapprove employment of a districtwide Law Enforcement Instructor, a fulltime, 12-month position.
- (f) Proposed executive session for the purpose of conducting the Superintendent's evaluation.
25 O.S. § 307(B)(1)
- (g) Vote to convene or not convene in executive session.
- (h) Acknowledge board's return to open session.
- (i) Executive session compliance announcement.

8. New Business.

- (A) _____
- (B) _____
- (C) _____

- 9. Clerk Signature on Compliance Form for Posting Notice.
- 10. Discussion of Dates to Remember.
- 11. Adjourn.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact LaDonna Gear at 918 352-2551, extension 274, or Dr. Kim Howard, at 918 224-9300, two (2) workdays prior to the meeting so that appropriate arrangements may be made.