

REVISED



Drumright Campus
3 CT Circle
Drumright, OK 74030
918.352.2551

Pipeline & OQ Training
918.352.4517

**Transportation &
Safety Education**
918.352.7311

Business Development
201 N Settle Dr
Drumright, OK 74030
918.352.4516

Sapulpa Campus
1720 S Main St
Sapulpa, OK 74066
918.224.9300

**Industrial &
Safety Training**
1612 S Main St
Sapulpa, OK 74066
918.224.0235

**NOTICE
TIME – DATE – PLACE POSTED**

Drumright Campus Front Door (East Entrance) by _____ Time/Date _____
Sapulpa Campus Front Door by _____ Time/Date _____

TO: Board of Education, Central Technology Center, Drumright, OK

FROM: Kent Burris, Superintendent, Central Technology Center

SUBJ: Regular meeting of the Board of Education of Central Technology Center School District No. 3, to be held in the Board Room, Central Technology Center, 3 CT Circle, Drumright, Oklahoma, at 5:00 p.m., January 14, 2025.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Roll Call/Establishment of Quorum.
2. President’s Call for New Business to be placed on Agenda.
3. Board vote to make Agenda, including New Business (if any), an official part of the minutes.
4. Staff Reports and Discussion.
 - (A) Asst. Superintendent – LaDonna Gear – Instructional Services Update
 - (B) Asst. Superintendent – Mark Cotner – Business & Industry Services Update
 - (C) Director, Sapulpa Campus – Dr. Kim Howard – Sapulpa Campus Update
 - (D) Director, Drumright Campus – Shane Bruce – Drumright Campus Update
 - (E) Business Manager – Heather Brennan – Financial Update
 - (F) Superintendent – Kent Burris – Agenda Item Review/Administrative Update
5. **Consent Agenda:**

All of the following Superintendent’s Recommendations which concern items of a routine nature will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

 - (a) Minutes of regular meeting held on December 10, 2024.
 - (b) Extra-duty contract for William White, Transportation and Safety Education (TSE) Mentor Instructor, Drumright Campus, effective January 15, 2025, through June 30, 2025.
 - (c) Employment of Sondra Reeder, Adult Basic Education Instructor, Drumright Campus, on an as-needed timesheet basis effective December 17, 2024, through June 30, 2025.

- (d) Employment of Rick Ramus, TSE Instructor, Drumright Campus, a full-time, 12-month position, effective January 15, 2025, through June 30, 2025.
- (e) Employment of Paul Darren Collins, Criminal Justice Instructor, Sapulpa Campus, a full-time, 10-month position, effective January 15, 2025, through June 30, 2025.
- (f) Employment of Andrew Daniel, TSE Instructor, Metro Tech Campus, a full-time, 12-month position, effective January 20, 2025, through June 30, 2025.
- (g) Employment of Kim Crain, Evening Custodian, Sapulpa Campus, a full-time, 12-month position, effective January 15, 2025, through June 30, 2025.
- (h) Employment of a Student Services Secretary, Drumright Campus, a full-time, 12-month position, effective January 15, 2025, through June 30, 2025.
- (i) Temporary employment of Tyler Eberle, TSE Instructor, Drumright Campus, on an as-needed timesheet basic effective January 1, 2025, through June 30, 2025.
- (j) Temporary employment of Robert Bitonti, TSE Instructor, Drumright Campus, on an as-needed timesheet basic effective January 1, 2025, through June 30, 2025.
- (k) Out-of-state travel and related expenses for up to three Employment Services staff members to attend the Council for Exceptional Children Convention, March 11-15, 2025, in Baltimore, Maryland.
- (l) Out-of-state travel and related expenses for up to six faculty members to attend the Southern Region Education Board (SREB) Summer Conference July 15-18, 2025, in New Orleans, Louisiana.
- (m) Declare selected items surplus to the needs of the district and authorize administration to dispose of them in the most expedient and legal manner.
- (n) Activity Fund, Receipt of Income, and Treasurer's Reports.

(Board vote(s) to approve or disapprove items contained in the Consent Agenda.)

6. Superintendent's Recommendations:

- a) Board vote to approve or disapprove encumbrances.

FY25 GF Enc #2037-2216	Accounts Payable
Enc #70571-70603	Payroll
FY25 BF Enc #9031-9032	Accounts Payable
- b) Board vote to approve or disapprove Adult Career Development & Workforce Economic Development (WED) personnel and remunerations.
- c) Board vote to approve or disapprove Memo of Understanding with Yale Public Schools to offer a Central Tech Explorer Program.
- d) Board vote to approve or disapprove Memo of Understanding with Bristow Public Schools to offer a Central Tech Explorer Program.
- e) Board vote to approve or disapprove Memo of Understanding with Drumright Public Schools to offer a Central Tech Explorer Program.
- f) Board vote to approve or disapprove Memo of Understanding with Cushing Public Schools to offer a Central Tech Explorer Program.
- g) Board vote to approve or disapprove Memo of Understanding with Oilton Public Schools to offer a Central Tech Explorer Program.
- h) Board vote to approve or disapprove the addition of three new Explorer instructor positions, a full-time, 10-month position, effective August 1, 2025.
- i) Proposed executive session for the purpose of conducting the Superintendent's evaluation.
25 O.S. § 307(B)(1)
- j) Vote to convene or not convene in executive session.
- k) Acknowledge board's return to open session.
- l) Executive session compliance announcement.

- m) Conduct hearing on Superintendent’s recommended termination of Ryan Matthias using the following order of procedure:
 - 1. The Board President will convene the hearing and state the purpose of the hearing.
 - 2. Opening statements by the parties.
 - 3. Presentation of Superintendent’s evidence and testimony followed by cross-examination of witnesses by Ryan Matthias or his representative, and questions by Board members.
 - 4. Presentation of Ryan Matthias’ evidence and testimony followed by cross-examination of witnesses by Superintendent or his representative, and questions by Board members.
 - 5. Closing argument by Superintendent or his representative.
 - 6. Closing argument by Ryan Matthias or his representative.
- n) Discussion and vote on a motion to convene in executive session to discuss the recommended termination of Ryan Matthias, pursuant to 25 O.S. § 307(B) (1).
- o) Discussion and vote on a motion to reconvene in open session.
- p) Announcement of minutes of executive session.
- q) Discussion and vote or disapprove findings of fact with respect to the recommended termination of Ryan Matthias.
- r) Discussion and vote to approve or disapprove the recommended termination of Ryan Matthias.
- s) Discussion and vote on motion to instruct the Superintendent to notify Ryan Matthias of the Board’s decision including the basis of the decision and the findings of fact by certified mail, return receipt requested.
- t) Discussion and vote to accept any resignations presented following the posting of the agenda.
- u) Board vote to approve or disapprove employment of Darin Jones, Maintenance Technician, Sapulpa Campus, a full-time, 12-month position, effective January 20, 2025, through June 30, 2025.
- v) Board vote to approve or disapprove David Baugus, substitute teacher, Sapulpa Campus, for the 2024-2025 school year.
- w) Board vote to approve or disapprove Leland Leslie, substitute teacher, Drumright Campus, for the 2024-2025 school year.

7. NEW BUSINESS.

- (A) _____
- (B) _____
- (C) _____

- 8. Clerk Signature on Compliance Form for Posting Notice.
- 9. Discussion of Date to Remember.
- 10. Adjourn

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print, or Braille, are requested to contact LaDonna Gear, at (918) 352-2551. Extension 274, or Dr. Kim Howard, at (918) 224-9300, two (2) workdays prior to the meeting so that appropriate arrangements may be made.