Central Tech Practical Nursing (CTPN)

CTPN is a fulltime adult program. Potential students may start the application process while still in high but must have graduated and hold a high school diploma or hold a GED prior to the beginning of classes.

Applicants who are chosen for the program from the applicant pool will receive an initial acceptance, which will be based upon their ability to pass a National Criminal Background Check and Drug Screen. Students who are unable to meet these two criteria will have their offer of acceptance rescinded.

Student who successfully complete CTPN will receive a certificate of completion and become eligible to sit for the NCLEX-PN Licensure Examination, which upon passing the NLCEX-PN the student will become licensed as a Licensed Practical Nurse (LPN) to practice nursing as an LPN.

Applicants may request a CTPN paper application from either Drumright or Sapulpa campus. Applicants may pick-up the application packet in person or request that the application packet be mailed or emailed to their home. In addition, application packets may be downloaded from the Central Tech website at www.CentralTech.Edu.

CTPN uses a self-managed application process in which the applicant is responsible for submitting all required information and paperwork. Only applicants who have submitted a completed application will be considered for admission.

Applicants may ask that their application be considered for either campus. Applicants are expected to complete the program on the campus on which they start.

FAQ SHEET

DRUMRIGHT CAMPUS

918.352.2551

SAPULPA CAMPUS

918.224.9300

OFFICE HOURS

Monday – Friday
9:00 am – 4:00 pm
Closed 1 hour for lunch

Central Tech's Licensed Practical Nursing program receives full approval from the Oklahoma Board of Nursing (OBN) and the Oklahoma Department of Career and Technology Education (ODCTE).

Self-Directed Program

CTPN uses a closed-entry open-exit self-directed format, which allows students more flexibility in combing school with their personal and work lives. Classes begin twice a year based upon space available. CTPN offers two completion options. Option 1 requires the student to be in attendance a minimum of 22 hours per week and complete curriculum at an average rate of 30 hours per week. Option 2 requires the student to be in attendance a minimum of 22 hours per week and complete curriculum at an average rate of 24 hours per week.

In addition, students are expected to work at home in order to complete assignments and study. General education and nursing theory courses make up the classroom curriculum. Students attend a variety of clinical experiences, which include instructor led, preceptor, and observational settings. Many of the instructor led clinical experiences begin at 6:30 am or earlier.

CTPN offers Advanced Standing for Anatomy and Physiology, Medical Terminology, Introduction to Nursing, and Nursing Fundamentals. To receive advanced standing for these four courses the students will provide a transcript grade of a "B" or better. In addition, advanced standing may be received for the Long-Term Care Assistant if the student has an active and current CNA Certificate.

FREQUENTLY ASKED QUESTIONS

1. **How does a self-directed class work?**

   Each month the student will meet with their academic advisor to discuss and sign an individual Completion Contract. The contract will specify the time period that the contract covers, which is normally 1 calendar month. In addition, the contract will list out the number of hours that the student must complete for classroom curriculum, clinical hours, and attendance hours.

2. **What happens if I don't complete my contract by end of the designated time?**

   Students who are unable to complete their Completion Contract within the time allotted may receive a Breach of Contract. For the 1st breach of contract students will receive counseling, the 2nd breach of contract will result in the student being placed on probation, and the 3rd breach of contract will result in the student's dismissal from the program. Extenuating circumstances, e.g., illness, family situation, death, etc., will be taken into consideration before a breach of contract is assigned to a student.

3. **How long does it take to complete the practical nursing program?**

   The curriculum is comprised of 1463 clock hours and provides two completion options.

   Option 1 requires the student to complete an average of 30 hours of curriculum per week. With this option a student could complete the course in approx. 12-13 months, but school holidays and vacations must be taken into consideration.

   Option 2 requires the student to complete an average of 24 hours of curriculum per week. With this option a student could complete the course in approx. 15-16 months, but school holidays and vacations must be taken into consideration.

   The length of time to complete is also effected by the number of advanced standing hours a student may have and if the students chooses to work beyond their contract.

4. What is the process for choosing the class?

The number of students to be admitted to CTPN will be determined by space available.
CTPN uses a system that awards preference points to the various sections of the application. After the application deadline all applications will be scored and assigned preference points. Admission is based upon the number of preference points an applicant receives, which is based upon the information and paperwork submitted during the application process.

In-district applicants will be given priority for admission over out-of-district applicants.

5. How are preference points assigned?

Preference points are awarded in each of the 6 sections of the application.

- 0-3 points for GPA (high school or college).
- 0-3 points for college hours or college degree completed with a "C" or better.
- 0-12 TEAS Test, 1 point each for science and nursing courses completed in college or Career Tech.
- 0-5 points for health training certifications and experience (CNA, CMA, etc.)
- 0-3 points for references from a former or current teacher, employer, or supervisor

6. How will I know if I am accepted into the program, and when will I start class?

Applicants will be notified approximately 7-10 school days after the application deadline by U.S. Mail. All applicants will receive a letter notifying them of acceptance or unacceptance. Approximately one month after the application deadline those students who have been accepted into CTPN attend mandatory orientation. Class start dates will be given, and generally start one month later.

7. How do I pay for school?

Adult students who cannot pay for school up front will be allowed to set up a payment plan and make monthly payments while in school. The payments will be determined by dividing the total amount owed by the number of months a student spends in the program.
IMPORTANT: A student's account must be paid in full before their transcript will be released to the OBN. Until the OBN receives the student's final official transcript they will not be able to schedule of take the NCLEX-PN.

8. How do I know if I live in or out-of-district?

The Central Tech district includes the following communities: Bristow, Cleveland, Cushing, Davenport, Depew, Drumright, Hallett, Hominy, Jennings, Kiefer, Kellyville, Mannford, Milfay, Mounds, Oak Grove, Oilton, Olive, Ripley, Sapulpa, Shamrock, Stroud, Terlton, and Yale

9. What difference does living in or out-of-district make?

Student living in-district are given preference for admission and receive lower tuition cost:
In-District Tuition: $6,270.50   **Out-of-District Tuition: $8,465.00**

10. Can I go to nursing school, if I have been arrested?

Yes, you can still go to nursing school, sit for the NLCEX-PN, and be licensed after a misdemeanor or felony conviction. However, there are rules and criteria that must be met.

When entering the program, you will be asked to submit to a National Criminal Background check. If your background is positive, the findings will be shared with the PN staff, the Campus Director, and clinical sites. We are bound by law and contract to disclose positive criminal background checks related to Central Tech educating high school students and our clinical sites having protected populations.

The OBN requires that persons convicted of a felony have to have completed all aspect of their sentencing at least 5-years prior to being eligible to sit for the NCLEX.

11. Do I have to take an entrance exam?

Yes, CTPN uses the ATI TEAS Test, which is a comprehensive exam that covers Reading, Math, Science, and English. The TEAS Test is given twice a month on Wednesday's and alternates campuses.

To schedule the TEAS for the Sapulpa Campus contact Denisa Whitehouse 918-224-9300 x 140, or Drumright Campus contact Cindy Gann 918-352-2551 x 206. Also, the TEAS can be taken at other outlets and the score transferred to CTPN. The cost of the test is $70.00 and can be retaken one time during a school year. Study guides for the TEAS are available online and in book stores. The version used by CTPN is the TEAS V.

12. How high a TEAS score do I need?

Each section of the TEAS is worth up to three points each for a maximum possible score of 12. The grading scale and point assignment is available in the CTPN Application Package.

13. Is there a waiting list?

CTPN has a competitive waiting list, which means that as applications are scored persons with a higher score move up in the rankings.

14. Can I increase my score after I complete my application?

Yes, an applicant can increase their overall scores by taking classes such as Med Terms, Intro to Nursing, or any class that offers advanced standing, increasing their TEAS score, or increasing their work experience in a health care job that requires certification, e.g., CNA, CMA, Med Assist, Surg Tech, etc.

15. Can I work while I go to school?

CTPN's self-directed program is constructed to help ease scheduling conflicts between school, personal life, work requirements, and other responsibilities. However, the OBN suggests that for a student to be successful in a nursing program a student should limit their work hours to a maximum of 20 hours per week. Early morning clinical, assignments, and projects can create difficulties when trying to work, go to school, and take care of a family.

16. Does Central Tech offer Financial Aid?

Yes, Central Tech participates in Title 9 funding, e.g., PELL, OTAG, as well as scholarships, and other financial aid options. However, Central Tech **DOES NOT** offer or participate in student loans. For more information about available financial aid and requirements contact Angie Piotrowski in Drumright 918-352-2551 x 237 on Monday, Wednesday, or Friday or Sapulpa 918-224-9300 x 131 on Tuesday and Thursday.

17. Does CTPN have any pre-requisites?

No, not at this time.

18. What type of CPR certification do I have to have?

CTPN accepts only the American Heart BLS Health Care Provider certificate.

19. When are application accepted?

Applications are accepted year round, but approximately two months prior to choosing a new class an application deadline will be set for the upcoming class. Even though the application process can be accessed year round, it is best to complete the application as quickly as possible to ensure that you have a completed application to be considered for the upcoming class. **Incomplete applications will not be considered for admission.**