

*Central Tech would like to assist you by certifying your VA education benefits. The following documents will be required before Central Tech can move forward with your VA certification. If you have any questions please contact the local VA office [www.vba.va.gov/ro/muskogee](http://www.vba.va.gov/ro/muskogee)*

**Submit the following Documents to the school**

[ ] DD-214 (member copy 4), not required for dependents. To order a replacement DD 214, contact the **National Personnel Records Center** at <http://www.archives.gov/veterans/> or by calling **1-314-801-0800** or **Toll Free 1-866-272-6272**.

[ ] Current VA Benefit Eligibility Letter.

[ ] Transcripts from all your pervious colleges/universities If you attended other college/universities.

[ ] Change of Program form VA22-1995 if you have previously attended any college or university prior to enrolling at Central Tech.

[ ] Military transcript. You can get assistance with this by contacting the local VA office [www.vba.va.gov/ro/muskogee](http://www.vba.va.gov/ro/muskogee)

**It is your responsibility to let Central Tech Financial Aid Office know if you are withdrawing from your program or have any changes immediately!** Any changes you make without notifying the Veterans Affairs and the Financial Aid Office can adversely affect your pay.

Veterans Benefit Resource  
<http://www.vba.va.gov/ro/muskogee/>

Central Tech Financial Aid Office  
918-352-2551 ext. 237

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