

Drumright Campus

3 CT Circle
Drumright, OK 74030
918.352.2551

Pipeline & OQ Training
918.352.4517

Transportation &
Safety Education
918.352.7311

Business Development
201 N Settle Dr
Drumright, OK 74030
918.352.4516

Sapulpa Campus

1720 S Main St
Sapulpa, OK 74066
918.224.9300

Industrial &
Safety Training
1612 S Main St
Sapulpa, OK 74066
918.224.0235

NOTICE TIME – DATE – PLACE POSTED

Drumright Campus Front Door (East Entrance) by _____ Time/Date _____
Sapulpa Campus Front Door by _____ Time/Date _____

TO: Board of Education, Central Technology Center, Drumright, OK

FROM: Kent Burris, Superintendent, Central Technology Center

SUBJ: Regular meeting of the Board of Education of Central Technology Center School District No. 3, to be held in the Board Room, Central Technology Center, 3 CT Circle, Drumright, Oklahoma, at 5:00 p.m., March 10, 2026.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Roll Call/Establishment of Quorum.
2. President's Call for New Business to be placed on Agenda.
3. Board vote to make Agenda, including New Business (if any), an official part of the minutes.
4. Presentation of July 1, 2024 – June 30, 2025, Audit Report by Kerry John Patton, CPA.
5. Acknowledge receipt of July 1, 2024 – June 30, 2025 Audit and Audit Acknowledgment Form to be submitted to the State Department of CareerTech with a copy of the 2024-2025 audit report.
6. Staff Reports and Discussion.
 - (A) Asst. Superintendent – LaDonna Gear – Instructional Services Update
 - (B) Asst. Superintendent – Mark Cotner – Workforce Economic & Development Update
 - (C) Director, Sapulpa Campus – Dr. Kim Howard – Sapulpa Campus Update
 - (D) Director, Drumright Campus – Shane Bruce – Drumright Campus Update
 - (E) Business Manager – Heather Brennan – Financial Update
 - (F) Superintendent – Kent Burris – Agenda Item Review/Administrative Update
7. **Consent Agenda:**

All of the following Superintendent's Recommendations which concern items of a routine nature will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

 - (a) Minutes of regular meeting held on February 10, 2026.
 - (b) Resignation of John Abbey, Truck Driver Training Instructor, Drumright Campus, effective February 16, 2026.

- (c) Resignation of Gary Simpson, Campus Police Officer, Sapulpa Campus, effective June 30, 2026.
- (d) Employment of Rebecca Palmatory, Middle School Career Exploration Cleveland Instructor, Districtwide, a full-time, 10-month position, effective August 3, 2026.
- (e) Employment of Rick Green, Evening Heating, Ventilation, and Air Conditioning Instructor, Sapulpa Campus, a full-time, 12-month position, effective March 11, 2026.
- (f) Employment of Rachel Baugh, Health Careers Certification Instructor, Sapulpa Campus, a full-time, 10-month position, effective March 11, 2026.
- (g) Temporary employment of Chris Reinke, Reserve Police Officer, Districtwide, on an as-needed timesheet basis, effective February 17, 2026, through June 30, 2026.
- (h) Temporary employment of Larry Harris, Reserve Police Officer, Districtwide, on an as-needed timesheet basis, effective February 17, 2026, through June 30, 2026.
- (i) Temporary employment of Mekko Tyner, Adult Education and Family Literacy Program Tutor, Districtwide, on an as-needed timesheet basis, effective February 24, 2026, through June 30, 2026.
- (j) Temporary employment of Jackie Harrold, Substitute Teacher, Districtwide, on an as-needed timesheet basis, effective March 11, 2026, through June 30, 2026.
- (k) Temporary employment of Howard Houston, Substitute Teacher, Districtwide, on an as-needed timesheet basis, effective March 11, 2026, through June 30, 2026.
- (l) Temporary contract for Makenna Scott, Pharmacy Technology Instructor, Sapulpa Campus, to attend the Pharmacy Technician Educators Council Conference in San Antonio, Texas, July 9-11, 2026.
- (m) Extra-duty contract for Tamara Creekmore, Medical Assisting Instructor, Jacey Welch, Health Careers Instructor, Elizabeth Dennis, Health Careers Instructor, and Brandi Fisher, Advanced Health Careers Instructor, Drumright Campus, to serve as sponsors for the Health Occupations Students of America State Leadership Conference in Norman, Oklahoma, April 5, 2026.
- (n) Extra-duty contract for Curtis Baker, Practical Nursing Coordinator, Districtwide, as Registered Nurse to supervise Certified Nurse Aid, Certified Medication Aide, and Phlebotomy Training Programs, effective March 1, 2026, through June 30, 2026.
- (o) Extra-duty contract for Angela Brownfield, Business Information and Technology Instructor, Sapulpa Campus, to attend the Business Professionals of America National Leadership Conference in Nashville, Tennessee, May 5-10, 2026.
- (p) Extra-duty contract for Rachel Baugh, Health Careers Certification Instructor, Carolyn Brown, Medical Assisting Instructor, and Makenna Scott, Pharmacy Technology Instructor, Sapulpa Campus, to serve as sponsors for the Health Occupations Students of America State Leadership Conference in Norman, Oklahoma, April 5, 2026.
- (q) Out-of-state travel and related expenses for Raylene Kelly, Business Information and Technology Instructor, Drumright Campus, and three students, to attend the Business Professionals of America National Leadership Conference in Nashville, Tennessee, May 5-10, 2026.
- (r) Out-of-state travel, related expenses, and use of school vehicle for Makenna Scott, Pharmacy Technology Instructor, Sapulpa Campus, to attend the Pharmacy Technician Educators Council Conference in San Antonio, Texas, July 9-11, 2026.
- (s) Out-of-state travel and related expenses for Angela Brownfield, Business Information and Technology Instructor, Sapulpa Campus, and three students, to attend the Business Professionals of America National Leadership Conference in Nashville, Tennessee, May 5-10, 2026.
- (t) Unpaid leave for Angela Fisher, Adult Career Development Secretary, Drumright Campus, effective March 11, 2026, through June 30, 2026.
- (u) Unpaid leave for Dixie Bledsoe, Administrative Assistant to Assistant Superintendents, Districtwide, effective March 11, 2026, through June 30, 2026.
- (v) Multi-Year One-Net Annual Ratification Agreement for Drumright and Sapulpa Campuses.

(w) Declare selected items surplus to the needs of the district and authorize administration to dispose of them in the most expedient and legal manner.

(x) Activity Fund, Receipt of Income, and Treasurer's Reports.

(Board vote(s) to approve or disapprove items contained in the Consent Agenda.)

8. Superintendent's Recommendations:

a) Board vote to approve or disapprove encumbrances.

FY25 GF Enc #2651-2940 Accounts Payable

Enc #70697-70747 Payroll

FY25 BF Enc #9027 Accounts Payable

b) Board vote to approve or disapprove Adult Career Development & Workforce Economic Development (WED) personnel and remunerations.

c) Board vote to approve or disapprove acceptance of the Patten & Odom, CPAs FY24 Engagement Letter and entering audit contract with Kerry John Patten, CPA, to perform 2024-2025 audit, and remuneration for same.

d) Board discussion and vote to approve or disapprove re-employment of the following administrators effective July 1, 2026, through June 30, 2027: Dr. Kim Howard, Campus Director, Sapulpa Campus; Shane Bruce, Campus Director, Drumright Campus; John Thorpe, Director of Transportation Safety Education, Drumright Campus.

e) Board discussion and vote to appoint or not appoint a salary review committee.

f) Board discussion and vote to approve or disapprove participation in OkACTE Positional Membership Program.

g) Proposed executive session for the purpose of discussing the purchase or appraisal of real property, 25 O.S. §307(B)(3).

h) Vote to convene or not convene in executive session.

i) Acknowledge board's return to open session.

j) Executive session compliance announcement.

9. NEW BUSINESS.

(A) _____

(B) _____

(C) _____

10. Clerk Signature on Compliance Form for Posting Notice.

11. Discussion of Date to Remember.

12. Adjourn

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print, or Braille, are requested to contact LaDonna Gear, at (918) 352-2551. Extension 274, or Dr. Kim Howard, at (918) 224-9300, two (2) workdays prior to the meeting so that appropriate arrangements may be made.