

Drumright Campus

3 CT Circle
Drumright, OK 74030
918.352.2551

Pipeline & OQ Training
918.352.4517

Transportation &
Safety Education
918.352.7311

Business Development
201 N Settle Dr
Drumright, OK 74030
918.352.4516

Sapulpa Campus

1720 S Main St
Sapulpa, OK 74066
918.224.9300

Industrial &
Safety Training
1612 S Main St
Sapulpa, OK 74066
918.224.0235

NOTICE TIME – DATE – PLACE POSTED

Drumright Campus Front Door (East Entrance) by _____ Time/Date _____
Sapulpa Campus Front Door by _____ Time/Date _____

TO: Board of Education, Central Technology Center, Drumright, OK

FROM: Kent Burris, Superintendent, Central Technology Center

SUBJ: Regular meeting of the Board of Education of Central Technology Center School District No. 3, to be held in the Board Room, Central Technology Center, 3 CT Circle, Drumright, Oklahoma, at 5:00 p.m., April 15, 2025.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Roll Call/Establishment of Quorum.
2. President's Call for New Business to be placed on Agenda.
3. Board vote to make Agenda, including New Business (if any), an official part of the minutes.
4. Administer oath of office to Mr. Joe Naifeh, Office/Zone No. 5, five-year term.
5. Reorganization of Board of Education with board vote to elect officers including President, Vice-President, Clerk, Deputy Clerk, Minute Clerk, Deputy Minute Clerk, Executive Session Minute Clerk, and Encumbrance Clerk.
6. Staff Reports and Discussion.
 - (A) Asst. Superintendent – LaDonna Gear – Instructional Services Update
 - (B) Asst. Superintendent – Mark Cotner – Workforce Economic & Development Update
 - (C) Director, Sapulpa Campus – Dr. Kim Howard – Sapulpa Campus Update
 - (D) Director, Drumright Campus – Shane Bruce – Drumright Campus Update
 - (E) Business Manager – Heather Brennan – Financial Update
 - (F) Superintendent – Kent Burris – Agenda Item Review/Administrative Update
7. **Consent Agenda:**

All of the following Superintendent's Recommendations which concern items of a routine nature will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

 - (a) Minutes of regular meeting held on March 11, 2025.
 - (b) Employment of Reena Heilmann, Practical Nursing Instructor, Sapulpa Campus, a full-time, 12-month position, effective July 1, 2025.

- (c) Employment of Science Instructor, Drumright Campus, a full-time, 10-month position, effective August 1, 2025.
- (d) Employment of Resource Instructor, Drumright Campus, a full-time, 10-month position, effective August 1, 2025.
- (e) Employment of Math Instructor, Drumright Campus, a full-time, 10-month position, effective August 1, 2025.
- (f) Employment of Adult Career Development Coordinator, Drumright Campus, a full-time, 12-month position, effective May 1, 2025.
- (g) Employment of Shannon Latham, Campus Security Office, Districtwide, on an as-needed timesheet basis effective April 7, 2025, through June 30, 2025.
- (h) Employment of Steve Beck, Evening Heating Ventilation and Air Conditioning (HVAC) Instructor, Sapulpa Campus, a full-time, 12-month position, effective May 8, 2025.
- (i) Employment of Pilar Luna, Practical Nursing Instructor, Drumright Campus, a full-time, 12-month position, effective June 4, 2025.
- (j) Extra-duty contract for Kurtis Allen, Electrical Instructor; Mike VanSandt, Construction Instructor; Zach Ihle, Industrial Automation Instructor; Jeremy Sheets, Facilities Maintenance Instructor; Jo Ann Baugus, Computer Aided Drafting Instructor; Troy Elliott, Welding Instructor; Liam Shaklee, Diesel Instructor; Monica Frick, Cosmetology Instructor; Keith Gregor, Graphic Design Instructor; Phillip Gobble, Pipeline Instructor; Jennifer Hawkins, Pre-Engineering Instructor; Kirby Applegate, Pre-Engineering Instructor; and Jeff Little, Automotive Instructor, all Drumright Campus, to attend the Skills USA State Leadership Competition, Oklahoma City, Oklahoma, April 26-27, 2025.
- (k) Extra-duty contract and related expenses for Angela Brownfield, Business Information Technology Instructor, Sapulpa Campus, to attend Business Professional of America National Leadership Conference, Orlando, Florida, May 10-11, 2025.
- (l) Temporary employment for Darren Collins, Criminal Justice Instructor, Sapulpa Campus, to attend Multiple Interactive Learning Objectives (MILO) Simulator Training, Sapulpa, Oklahoma, June 10-13, 2025.
- (m) Temporary employment for Mark Smith, HVAC Instructor, and Carolyn Brown, Medical Assisting Instructor, both Sapulpa Campus, for up to five days, on a timesheet basis during June 2025, for summer externship.
- (n) Temporary employment for Carolyn Brown, Medical Assisting Instructor, Sapulpa Campus, for up to two days, on a timesheet basis June 11-12, 2025, to proctor National Certification testing for Medical Assisting and Phlebotomy students.
- (o) Temporary employment for Haley Perez, Health Careers Instructor; Angela Brownfield, Business and Information Technology Instructor; Jeff Vandever, Welding Instructor; Crystal Moore, Cosmetology Instructor; Chris Benton, Plumbing Instructor; Brian Babcock, Network Security Administration Instructor; Regina Foster, Skills Lab Instructor; Mark Smith, HVAC Instructor; Angelia Earp, Anatomy and Physiology Instructor; and Carolyn Brown, Medical Instructor, all Sapulpa Campus, to develop curriculum for up to five days, on a timesheet basis during June 2025.
- (p) Temporary employment for Darrin Collins, Criminal Justice Instructor, Sapulpa Campus, for up to ten days, on a timesheet basis during June 2025, to develop curriculum.
- (q) Temporary employment for Jeff Vandever, Welding Instructor, Sapulpa Campus, for up to five days, on a timesheet basis during June 2025, to work on welding booth improvements.
- (r) Temporary employment of Catherine Hayes, Middle School Career Exploration Mannford Instructor, for up to ten days, on a timesheet basis during May and June 2025, to work on curriculum development for Central Tech Explorer classes.
- (s) Temporary employment of Melanie Piotrowski, Middle School Career Exploration Oilton/Yale Instructor, for up to ten days, on a timesheet basis during May and June 2025, to work on curriculum development for Central Tech Explorer classes.

- (t) Temporary employment of Alanna Grigg, Middle School Career Exploration Ripley Instructor, for up to ten days, on a timesheet basis during May and June 2025, to work on curriculum development for Central Tech Explorer classes.
- (u) Temporary employment of Kurtis Allen, Electrical Trades Instructor, Drumright Campus, for up to fifteen days, on a timesheet basis during June 2025, to work on trainers and shop improvements/development.
- (v) Temporary employment of Troy Elliott, Welding Instructor, Drumright Campus, for up to fifteen days, on a timesheet basis during June 2025, to work on shop equipment, booths, and curriculum.
- (w) Temporary employment of Steve Beck, Evening HVAC Instructor, Sapulpa Campus, for up to eleven days, on a timesheet basis April 16, 2025, through May 7, 2025, for classroom training.
- (x) Extra-duty contract and related expenses for Nick Gaunt, Network Security Administration Instructor, Drumright Campus, to attend the Business Professional of America National Leadership Conference in Orlando, Florida, May 6-11, 2025.
- (y) Out-of-state travel and related expenses for Haley Morgan, Practical Nursing Assistant Coordinator, Districtwide, and Stacey Meloy, Practical Nursing Instructor, Drumright Campus, to attend the Mountain Moot-Moodle Moot in Helena, Montana, July 9-11, 2025.
- (z) Extra-duty contract and related expenses for Angela Brownfield, Business Information Technology Instructor, Sapulpa Campus, to serve as Business Professional of America (BPA) student sponsor, and seven students to compete in the BPA National Leadership Conference in Orlando, Florida, May 6-11, 2025.
- (aa) Out-of-state travel for Chris Benton, Plumbing Instructor, Sapulpa Campus, to attend the out-of-state Train the Trainer Workshop, Allen, Texas, April 30 – May 1, 2025. The Propane Education and Research (PERC) Grant will cover all expenses).
- (bb) Unpaid leave for Dustin Ford, Network Security Administration Instructor, Drumright Campus, March 13-14, 2025.
- (cc) Unpaid leave for Joe Kennedy, Digital Media Instructor, Drumright Campus, through May 31, 2025.
- (dd) Approval of Melanie Piotrowski as substitute teacher, Districtwide, for the 2024-2025 school year.
- (ee) 2025-2026 Cox Business Wide-Area Network Commercial Services Agreement.
- (ff) Declare selected items surplus to the needs of the district and authorize administration to dispose of them in the most expedient and legal manner.
- (gg) Activity Fund, Receipt of Income, and Treasurer's Reports.

(Board vote(s) to approve or disapprove items contained in the Consent Agenda.)

8. Superintendent's Recommendations:

- a) Board vote to approve or disapprove encumbrances.

FY25	GF	Enc #2717-3024	Accounts Payable
		Enc #70680-70717	Payroll
FY25	BF	Enc #9042-9043	Accounts Payable
- b) Board vote to approve or disapprove Adult Career Development & Workforce Economic Development (WED) personnel and remunerations.
- c) Board discussion and vote to appoint or not appoint a salary review committee.
- d) Board vote to approve or disapprove application for temporary appropriations, as prepared for 2025-2026, to be submitted to Creek County Excise Board.
- e) Board discussion and vote to approve or disapprove the Guaranteed Maximum Price (GMP) Contract with DC Bass for Sapulpa Campus Reception renovation project.
- f) Board discussion and vote to approve or disapprove plans and specifications (all phases) for the Sapulpa Campus Seminar Center/Classroom/Lab addition.
- g) Board discussion and vote to approve or disapprove re-employment of Daniel McEntire, Assistant Campus Director, Drumright Campus, Pam Whittenburg, Assistant Campus Director, Drumright Campus, Mike Baugus, Assistant Campus Director, Sapulpa Campus, and Nancy

Overton, Director of Partner School Extension, Districtwide, effective July 1, 2025, through June 30, 2026.

- h) Board discussion and vote to approve or disapprove the use of the Truck Driver Training Range by the Tulsa Vette Set and the Oklahoma City Corvette Club for a series of fundraising events which will benefit the Central Tech Foundation.
- i) Board vote to approve or disapprove IRS Section 457(b) Eligible Deferred Compensation Plan Board Resolution.
- j) Board vote to approve or disapprove employment of Megan Hay, Evening Custodian, Drumright Campus, a full-time, 12-month position, effective March 24, 2025.
- k) Board vote to approve or disapprove employment of Paul Balkenbush, TDT Examiner/Instructor, Drumright Campus, on an as-needed timesheet basis, effective March 1, 2025, through June 30, 2025.
- l) Board vote to approve or disapprove Resolution for Schools and Libraries Universal Service (E-Rate) for 2025-2026. This resolution authorizes filing of the Form 471 applications for funding year 2025-2026 and the payment of the applicant's share upon approval of funding and receipts of service.

9. NEW BUSINESS.

- (A) _____
- (B) _____
- (C) _____

10. Clerk Signature on Compliance Form for Posting Notice.

11. Discussion of Date to Remember.

12. Adjourn

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print, or Braille, are requested to contact LaDonna Gear, at (918) 352-2551. Extension 274, or Dr. Kim Howard, at (918) 224-9300, two (2) workdays prior to the meeting so that appropriate arrangements may be made.