

**NOTICE
TIME - DATE - PLACE POSTED**

Drumright Campus Front Door (East Entrance) by _____ Time/Date _____

Sapulpa Campus Front Door by _____ Time/Date _____

TO: Board of Education, Central Technology Center, Drumright, OK

FROM: Ron Dyer, Superintendent, Central Technology Center

SUBJ: Regular meeting of the Board of Education of Central Technology Center School District No. 3, to be held in the Board Room, Central Technology Center, 3 CT Circle, Drumright, Oklahoma, at 5:00 p.m., May 10, 2022.

A G E N D A

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Roll Call.
2. President's call for New Business to be placed on Agenda.
3. Board vote to make Agenda, including New Business (if any) and official part of the minutes.
4. **Staff reports and discussion.**
 - (A) Assistant Superintendent/Chief Financial Officer – Kent Burris – Business & Industry, Transportation Safety Education, Adult Career Development
 - (B) Business Manager – Heather Brennan – Financial Update
 - (C) Director, Sapulpa Campus – Dr. Kim Howard – Sapulpa Campus Update
 - (D) Director, Drumright Campus – LaDonna Gear – Drumright Campus Update
 - (E) Superintendent – Ron Dyer – Agenda Item Review/Administrative Update
5. **Consent Agenda:**

All the following Superintendent's Recommendations which concern items of a routine nature will be approved by one vote unless any Board Member desires to have a separate vote on any or all these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

 - (a) Minutes of the April 12, 2022, regular board meeting.
 - (b) Resignation of Tim O'Donnell, Truck Driver Training Instructor, Drumright campus, effective May 31, 2022.
 - (c) Temporary employment of Tony Ogden, Plumbing Instructor, Sapulpa campus, on an as-needed, timesheet basis, including full benefits, effective June 1-30, 2022.
 - (d) Temporary employment of Ryan Matthias, Criminal Justice Instructor, Sapulpa campus, on an as-needed, timesheet basis, with full benefits, effective June 1-30, 2022.

- (e) Temporary employment of Sandy Nunley, American Sign Language Interpreter, on an as-needed, timesheet basis effective April 13-June 30, 2022.
- (f) Temporary employment of Conner Elliott, Bus Detailer, Drumright campus, on an as-needed, timesheet basis, effective June 1 through August 5, 2022.
- (g) Temporary employment of Thomas Whitsett, Bus Detailer, Drumright campus, on an as-needed, timesheet basis, effective June 1 through August 5, 2022.
- (h) Temporary employment of Cathy Shipman, Kim Rusco, and Piper Begley, Clerical Support, Drumright campus, on an as-needed, timesheet basis, effective June 1 through July 31, 2022.
- (i) Extra-duty contract for Earl Elliott, Summer Mechanic, Drumright campus, on an as-needed timesheet basis, effective June 1 through July 29, 2022.
- (j) Extra-duty contract and related expenses for Athena Frank, Business Information Technology (BIT) Instructor and Business Professionals of America (BPA) Advisor, Drumright campus, to supervise Central Tech's state officer on March 6 at the BPA State Leadership Conference in Tulsa, Oklahoma, March 6-9, 2022.
- (k) Extra-duty contracts for BPA Advisor Athena Frank and Nick Gaunt, Network Security and Administration (NSA) Instructor, Drumright campus, for supervision of students at the BPA National Leadership Conference in Dallas, Texas, May 3-8, 2022.
- (l) Extra-duty contract up to five (5) days, and related expenses, for Monica Frick, Cosmetology Instructor, Drumright campus, to supervise students participating in the Oklahoma SkillsUSA Summer Leadership Institute in Enid, Oklahoma, June 6-10, 2022.
- (m) Extra-duty contract up to five (5) days for Monica Frick, Cosmetology Instructor, for instructional activities on an as-needed, timesheet basis, in June 2022.
- (n) Extra-duty contracts up to one (1) day each for Athena Frank, BIT Instructor and Sarah Brien, Health Careers Instructor, Drumright campus, to transport BPA state officers and Health Occupations Students of America (HOSA) state officers to the CareerTech University Summer Leadership Conference in Sequoyah, Oklahoma, June 1-3, 2022.
- (o) Extra-duty contracts up to seven (7) days each for Brandi Fisher, Advanced Health Careers Instructor; Sarah Brien, Health Careers Instructor; and Ryan Benton, Biomedical Sciences/Science Instructor, for supervision of students to participating in the HOSA International Leadership Conference, in Nashville, Tennessee, June 20-25, 2022.
- (p) Out-of-state travel and related expenses for Brandi Fisher, Advanced Health Careers Instructor; Sarah Brien, Health Careers Instructor; and Ryan Benton, Biomedical Sciences/Science Instructor, and up to four (4) students to participate in the HOSA International Leadership Conference, in Nashville, Tennessee, June 20-25, 2022.
- (q) Out-of-state travel and related expenses for Mitch Alcala, Interactive Multimedia Instructor; Steven Bradshaw, Powersports Instructor; Earl Elliott, Diesel Technology Instructor; Troy Elliott, Welding/Fabrication Technology Instructor; Monica Frick, Cosmetology Instructor; Keith Gregor, Graphic Design Instructor; Katy Lauerman, Skills Lab Instructor; and Jeff Little, Automotive Technology Instructor; and up to 15 students to participate in the SkillsUSA International Conference, in Atlanta, Georgia, June 20-25, 2022.
- (r) Extra-duty contracts up to six (6) days each for Mitch Alcala, Interactive Multimedia Instructor; Steven Bradshaw, Powersports Instructor; Earl Elliott, Diesel Technology Instructor; Troy Elliott, Welding Fabrication & Technology Instructor; Monica Frick, Cosmetology Instructor, Keith Gregor, Graphic Design Instructor; Katy Lauerman, Skills Lab Instructor; and Jeff Little, Automotive Technology Instructor; to supervise students participating in the SkillsUSA National Conference, in Atlanta, Georgia, June 20-25, 2022.
- (s) Out-of-state travel and related expenses for Jonathon Noles, Lineman Technology Instructor, Drumright campus, to visit Manhattan Area Technical College in Manhattan, Kansas, May 9-10, 2022.
- (t) Extra-duty contracts up to ten (10) days each for Angelia Earp, Science Instructor; Angela Brownfield, Business and Information Technology Instructor; Mark Smith, Heating, Ventilation and Air Conditioning Instructor; Carolyn Brown, Medical Assisting Instructor; and Jeff Vandever, Welding/Fabrication Technology Instructor, Sapulpa campus, for curriculum development during the month of June 2022.

- (u) Extra-duty contracts up to five (5) days each for Julie Bird, Health Careers Instructor, and Brian Babcock, Network Security and Administration Instructor, Sapulpa campus, for curriculum development during the month of June 2022.
- (v) Extra-duty contract up to two (2) days for Denise Metz, Biomedical Sciences Instructor, Drumright campus, for curriculum development and/or instructional activities during the months of June and July 2022.
- (w) Extra-duty contracts up to five (5) days each for Athena Frank, BIT Instructor; Monica Frick, Cosmetology Instructor; Keith Gregor, Graphic Design Instructor; Jeff Little, Automotive Technology Instructor; and Sarah Brien, Health Careers Instructor, Drumright campus, for development of curriculum and/or instructional activities during June and July 2022.
- (x) Extra-duty contracts up to 10 days each for Mitch Alcala, Interactive Multimedia Instructor; Kirby Applegate, Pre-Engineering Instructor; David Baugus, Construction Technology Instructor; Steven Bradshaw, Powersports Instructor; Earl Elliott, Diesel Technology Instructor; Sarah Endecott, Math Instructor; Brandi Fisher, Advanced Health Careers Instructor; Dustin Ford, NSA Instructor; Nick Gaunt, NSA Instructor; Phillip Gobble, Pipeline Technology Instructor; Reena Heilmann, Advanced Health Careers Instructor; Jeff Little, Automotive Technology Instructor; Jeremy Sheets, Facilities Maintenance Instructor; Tammy Silkwood, Medical Assisting Instructor and Kim Ward, Facilities Maintenance Instructor; Drumright campus, for curriculum development and/or instructional activities during June and July 2022.
- (y) Extra-duty contract up to 15 days for Kurtis Allen, Electrical Trades Instructor, Drumright campus, for curriculum development and building new electrical trainers in June 2022.
- (z) Extra-duty contract up to 20 days for Troy Elliott, Welding/Fabrication Technology Instructor, Drumright campus, to upgrade welding booths and for curriculum development in June 2022.
- (aa) Extra-duty contract up to 20 days for Zach Ihle, Automated Robotics Technology Instructor, Drumright campus, for curriculum development and industry training in June 2022.
- (bb) Extra-duty contract up to three (3) days for Kacee Poteet, Counselor, Drumright campus, for preparation of student records and assessment materials during the months of June and July.
- (cc) Extra-duty contract up to four (4) days for Paula Estrada, Medical Front Office Instructor, Sapulpa campus, to supervise student participating at HOSA International Leadership Conference in Nashville, Tennessee, June 22-25, 2022.
- (dd) Out-of-state travel and related expenses for Paula Estrada, Medical Front Office Instructor, Sapulpa campus, and one student to attend the International HOSA Leadership Conference in Nashville, Tennessee, June 22-25, 2022.
- (ee) Out-of-state travel and related expenses for Curtis Baker, Practical Nursing (PN) District Coordinator; Lori Todd, PN Instructor; Haley Morgan, PN Instructor; and Rachel Carroll, PN Instructor; Drumright campus, to attend Nurse Tim Nuts and Bolts for Next Gen NCLEX Conference in Minneapolis, Minnesota, August 11-13, 2022.
- (ff) Extra-duty contracts up to 10 days each for Ryan Benton, Science Instructor and Jennifer Hawkins, Pre-Engineering Instructor, to virtually participate in the required Project Lad the Way Core Training June 11-July 1, 2022.
- (gg) 2022-2023 Agreement with Oklahoma Department of Career and Technology Education (ODCTE) for WorkKeys Assessments and WorkKeys Curriculum, Drumright campus.
- (hh) 2022-2023 Agreement with ODCTE for WorkKeys Assessments and WorkKeys Curriculum, Sapulpa campus.
- (ii) 2022-2023 Annual agreement with ADPC for TRENDS software and services for the school year.
- (jj) Activity Fund, Receipt of Income and Treasurer's Report.
- (kk) Declare selected items surplus to the needs of the district and authorize administration to dispose of them in the most expedient and legal manner.

(Board vote to approve or disapprove items contained in Consent Agenda.)

6. Superintendent's Recommendations:

- (a) Board vote to approve or disapprove encumbrances.
FY22 GF Enc #2270-2529 Accounts Payable
 Enc #70641-70848 Regular Payroll
FY22 BF Enc #9042-9051 Accounts Payable
- (b) Board vote to approve or disapprove Adult Career Development/Business and Industry Services/Transportation Safety Education personnel and remunerations.
- (c) Board vote to approve or disapprove payment of Superintendent Ron Dyer's unused vacation days upon retirement on June 30, 2022, per board policies.
- (d) Board vote to approve or disapprove the promotion of LaDonna Gear from Drumright Campus Director to Assistant Superintendent effective July 1, 2022.
- (e) Board vote to approve or disapprove the promotion of Shane Bruce from Assistant Director, Drumright campus, to Drumright Campus Director effective July 1, 2022.
- (f) Board vote to approve or disapprove the addition of a new Administrative Assistant to District Administration position, Drumright campus, effective immediately.
- (g) Board vote to approve or disapprove the employment of two (2) Employment Consultants, Sapulpa campus, both being fulltime, 12-month positions.
- (h) Board vote to approve or disapprove employment of an Adult Health Careers Instructor.
- (i) Board discussion and possible action to authorize superintendent to study property acquisition, negotiate property pricing and execute contract to address district needs for growth potential.
- (j) Board vote to approve or disapprove Central Tech's participation and cost in the Gooden Group Cooperative Agreement for school year 2022-2023.
- (k) Board vote to approve or disapprove Central Tech's participation and cost in the Statewide Marketing Cooperative Agreement for school year 2022-2023.

7. New Business.

- (A) _____
- (B) _____
- (C) _____

8. Clerk Signature on Compliance Form for Posting Notice.

9. Discussion of Dates to Remember.

10. Adjourn.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Kent Burris, at 918 352-2551, extension 234, or Dr. Kim Howard, at 918 224-9300, two (2) workdays prior to the meeting so that appropriate arrangements may be made.