

Drumright Campus

3 CT Circle
Drumright, OK 74030
918.352.2551

Pipeline & OQ Training
918.352.4517

Transportation &
Safety Education
918.352.7311

Business Development
201 N Settle Dr
Drumright, OK 74030
918.352.4516

Sapulpa Campus

1720 S Main St
Sapulpa, OK 74066
918.224.9300

Industrial &
Safety Training
1612 S Main St
Sapulpa, OK 74066
918.224.0235

NOTICE TIME – DATE – PLACE POSTED

Drumright Campus Front Door (East Entrance) by _____ Time/Date _____
Sapulpa Campus Front Door by _____ Time/Date _____

TO: Board of Education, Central Technology Center, Drumright, OK

FROM: Kent Burris, Superintendent, Central Technology Center

SUBJ: Regular meeting of the Board of Education of Central Technology Center School District No. 3, to be held in the Board Room, Central Technology Center, 3 CT Circle, Drumright, Oklahoma, at 5:00 p.m., May 13, 2025.

AGENDA

<p>Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.</p>

1. Call to Order and Roll Call/Establishment of Quorum.
2. President's Call for New Business to be placed on Agenda.
3. Board vote to make Agenda, including New Business (if any), an official part of the minutes.
4. Staff Reports and Discussion.
 - (A) Asst. Superintendent – LaDonna Gear – Instructional Services Update
 - (B) Asst. Superintendent – Mark Cotner – Workforce Economic & Development Update
 - (C) Director, Sapulpa Campus – Dr. Kim Howard – Sapulpa Campus Update
 - (D) Director, Drumright Campus – Shane Bruce – Drumright Campus Update
 - (E) Business Manager – Heather Brennan – Financial Update
 - (F) Superintendent – Kent Burris – Agenda Item Review/Administrative Update
5. **Consent Agenda:**

All of the following Superintendent's Recommendations which concern items of a routine nature will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

 - (a) Minutes of regular meeting held on April 15, 2025.
 - (b) Resignation of Mike Baugus, Assistant Campus Director, Sapulpa Campus, effective July 31, 2025.
 - (c) Resignation of Charles Johnson, Custodian, Sapulpa Campus, effective July 31, 2025.
 - (d) Resignation of Robert Thomas, Bus Driver, Drumright Campus, effective May 30, 2025.

- (e) Employment of Donald Masson, Central Tech Chief of Police, Districtwide, a full-time, 12-month position, effective June 1, 2025.
- (f) Employment of Taytum Kelly, Agricultural Business Management Coordinator, Drumright Campus, a full-time, 12-month position, effective June 1, 2025.
- (g) Employment of Gary McFarland, Campus Security, Districtwide, on an as-needed timesheet basis effective April 25, 2025, through June 30, 2025.
- (h) Temporary employment for Denice Kennedy, Middle School Career Exploration Cushing Instructor, to work on curriculum development for Central Tech Explorer classes, for up to fifteen days, on a timesheet basis during June 2025.
- (i) Temporary employment for Brandy Baugh, Resource Instructor; Becky Nokes, Mathematics Instructor; and Shelley Woodall, Science Instructor, all Drumright Campus, for room preparation, curriculum development, and/or instructional activities for up to fifteen days, on a timesheet basis during June and July 2025.
- (j) Temporary employment for Dustin Ford, Network Security Administration Instructor; Jacey Welch, Health Careers Instructor; Elizabeth Dennis, Health Careers Instructor; Phillip Gobble, Pipeline Technology Instructor; Brandi Fisher, Advanced Health Careers Instructor; Raylene Kelley, Business Information Technology Instructor; Kirby Applegate, Pre-Engineering Instructor; Zach Ihle, Industrial Automation Instructor; Liam Shaklee, Diesel Instructor; Angelia Bartgis, Mathematics Instructor; Steven Bradshaw, Powersports Instructor; and Mike VanSandt, Construction Instructor, all Drumright Campus, to work on curriculum and/or instructional activities for up to ten days, on a timesheet basis during June and July 2025.
- (k) Temporary employment for Kacee Poteet, Counselor; Brandi Fisher, Advanced Health Careers Instructor; JoAnn Baugus, Computer Aided Drafting Instructor; Monica Frick, Cosmetology Instructor; Liam Shaklee, Diesel Instructor; Elizabeth Dennis, Health Careers Instructor; Jacey Welch, Health Careers Instructor; Dustin Ford, Network Security Administration Instructor; Jennifer Hawkins, Pre-Engineering Instructor; Troy Elliott, Welding Instructor; Catherine Eiman, Biomedical Science Instructor; Alanna Grigg, Middle School Career Exploration Drumright Instructor; and Kim Ward, Resource Instructor/Teck Skills Lab Instructor, all Drumright Campus, and Carolyn Brown, Medical Assisting Instructor, Sapulpa Campus, to assist with Central Tech Explorer Summer Camp for up to four days, on a timesheet basis June 2-5, 2025.
- (l) Temporary employment for Steven Bradshaw, Powersports Instructor; Liam Shaklee, Diesel Instructor; Monica Frick, Cosmetology Instructor; Kurtis Allen, Electrical Trades Instructor; JoAnn Baugus, Computer Aided Drafting Instructor; Jennifer Hawkins, Pre-Engineering Instructor; and Kirby Applegate, Pre-Engineering Instructor, all Drumright Campus, for student supervision during the SkillsUSA International Conference in Atlanta, Georgia, June 23-28, 2025.
- (m) Temporary employment for Troy Elliott, Welding Instructor, Drumright Campus, for driving and student supervision during the SkillsUSA International Conference in Atlanta, Georgia, June 23-28, 2025.
- (n) Temporary employment for Reena Heilmann, Health Careers Instructor, Drumright Campus, to work on curriculum and/or instructional activities, for up to ten days, on a timesheet basis during June 2025.
- (o) Temporary contract for Darren Collins, Criminal Justice Instructor, Sapulpa Campus, to attend the Teach to Lead Conference, in Choctaw, Oklahoma, July 29-31, 2025.
- (p) Temporary contract for up to six instructors (names to be determined at a later date), all Sapulpa Campus, to participate in the Capturing Kids' Hearts workshop, Drumright, Oklahoma, July 14-15, 2025.
- (q) Temporary employment for Andrea Bays, Skills Lab Instructor, Drumright Campus, for student testing, for up to five days, during June 2025.
- (r) Temporary employment for Kacee Poteet, Counselor, Drumright Campus, for IEP/504 preparation, for up to five days, during June 2025.

- (s) Temporary employment for Paula Estrada, Medical Front Office/Pharmacy Tech Instructor, and Carolyn Brown, Medical Assisting Instructor, both Sapulpa Campus, to supervise students participating in the National Health Occupations Students of America (HOSA) Leadership Conference in Nashville, Tennessee, June 17-22, 2025.
 - (t) Temporary employment for Chris Benton, Plumbing Instructor; Brian Babcock, Network Security Administration Instructor; and Darren Collins, Criminal Justice Instructor, all Sapulpa Campus, to supervise students participating in the SkillsUSA International Leadership Conference in Atlanta, Georgia, June 23-28, 2025.
 - (u) Temporary employment for Piper Begley, for printshop services, on an as-needed timesheet basis during June and July 2025.
 - (v) Extra-duty contract and related expenses for Monica Frick, Cosmetology Instructor, Drumright Campus, to supervise students participating in the Oklahoma SkillsUSA Summer Leadership Institute competition in Tonkawa, Oklahoma, June 9-12, 2025.
 - (w) Extra-duty contract for Regina Foster, Skills Lab Instructor, to serve as mentor teacher to Darren Collins, Criminal Justice Instructor, both Sapulpa Campus, for the 2025-2026 school year.
 - (x) Extra-duty contract for Mark Smith, Heating Ventilation and Air Conditioning (HVAC) Instructor, to serve as mentor teacher to Steve Beck, Evening HVAC Instructor, both Sapulpa Campus, for the 2025-2026 school year.
 - (y) Out-of-state travel and related expenses for Steven Bradshaw, Powersports Instructor; Liam Shaklee, Diesel Instructor; Monica Frick, Cosmetology Instructor; JoAnn Baugus, Computer Aided Drafting Instructor; Jennifer Hawkins, Pre-Engineering Instructor; Kirby Applegate, Pre-Engineering Instructor; Troy Elliott, Welding Instructor; Kurtis Allen, Electrical Trades Instructor; and up to twenty-four students, all Drumright Campus, to participate in the SkillsUSA International Leadership Conference in Atlanta, Georgia, June 23-28, 2025.
 - (z) Out-of-state travel and related expenses for Chris Benton, Plumbing Instructor; Brian Babcock, Network Security Administration Instructor; Darren Collins, Criminal Justice Instructor; and three students, all Sapulpa Campus, to participate in the SkillsUSA International Leadership Conference in Atlanta, Georgia, June 23-28, 2025.
 - (aa) Out-of-state travel and related expenses for Paula Estrada, Medical Front Office/Pharmacy Tech Instructor; Carolyn Brown, Medical Assisting Instructor; and two students, all Sapulpa Campus, to participate in the National HOSA Leadership Conference in Nashville, Tennessee, June 17-22, 2025.
 - (bb) Approval to transfer Jacey Welch to Health Careers Instructor, Drumright Campus, effective July 1, 2025.
 - (cc) Unpaid leave for Susan McKinzie, Adult Career Development Coordinator, Drumright Campus, May 19-23, 2025.
 - (dd) Unpaid leave for Bobbi Watts, Workforce Economic and Development Secretary, Drumright Campus, May 1, 2025, through June 30, 2025.
 - (ee) 2025-2026 Agreement with Oklahoma Department of Career and Technology Education (ODCTE) for WorkKeys Assessments and WorkKeys Curriculum, Drumright Campus.
 - (ff) 2025-2026 Agreement with ODCTE for WorkKeys Assessments and WorkKeys Curriculum, Sapulpa Campus.
 - (gg) 2025-2026 OSSBA Comprehensive Employment Service Agreement
 - (hh) 2025-2026 ADPC Software License and Support Agreement Addendum.
 - (ii) Declare selected items surplus to the needs of the district and authorize administration to dispose of them in the most expedient and legal manner.
 - (jj) Activity Fund, Receipt of Income, and Treasurer's Reports.
- (Board vote(s) to approve or disapprove items contained in the Consent Agenda.)*

6. Superintendent's Recommendations:

- a) Board vote to approve or disapprove encumbrances.
FY25 GF Enc #3025-3305 Accounts Payable
 Enc #70718-70774 Payroll
FY25 BF Enc #9044-9046 Accounts Payable
- b) Board vote to approve or disapprove Adult Career Development & Workforce Economic Development (WED) personnel and remunerations.
- c) Board discussion and vote to approve or disapprove the addition of a recruiter position at Sapulpa Campus, effective July 1, 2025.
- d) Board discussion and vote to approve or disapprove the 2025-2026 Salary Schedule.
- e) Board vote to approve or disapprove Central Tech's participation and cost in the Gooden Group Cooperative Agreement for school year 2025-2026.
- f) Board vote to approve or disapprove Central Tech's participation and cost in the Statewide Marketing Cooperative Agreement for school year 2025-2026.
- g) Board vote to approve or disapprove temporary employment of Steve Kennedy, Bus Detailer, on an as-needed timesheet basis, effective June 2, 2025.
- h) Board discussion and vote to approve or disapprove the revision of Board Policy, C38, Fees.
- i) Board vote to approve or disapprove employment of Medical Assisting Instructor, Drumright Campus, a full-time, 10-month position, effective August 1, 2025.

7. NEW BUSINESS.

- (A) _____
- (B) _____
- (C) _____

8. Clerk Signature on Compliance Form for Posting Notice.

9. Discussion of Date to Remember.

10. Adjourn.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print, or Braille, are requested to contact LaDonna Gear, at (918) 352-2551. Extension 274, or Dr. Kim Howard, at (918) 224-9300, two (2) workdays prior to the meeting so that appropriate arrangements may be made.