

Drumright Campus

3 CT Circle
Drumright, OK 74030
918.352.2551

Pipeline & OQ Training
918.352.4517

Transportation &
Safety Education
918.352.7311

Business Development
201 N Settle Dr
Drumright, OK 74030
918.352.4516

Sapulpa Campus

1720 S Main St
Sapulpa, OK 74066
918.224.9300

Industrial &
Safety Training
1612 S Main St
Sapulpa, OK 74066
918.224.0235

NOTICE TIME – DATE – PLACE POSTED

Drumright Campus Front Door (East Entrance) by _____ Time/Date _____
Sapulpa Campus Front Door by _____ Time/Date _____

- TO:** Board of Education, Central Technology Center, Drumright, OK
- FROM:** Kent Burris, Superintendent, Central Technology Center
- SUBJ:** Regular meeting of the Board of Education of Central Technology Center School District No. 3, to be held in the Board Room, Central Technology Center, 1720 South Main, Sapulpa, Oklahoma, at 5:00 p.m., June 10, 2025.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Roll Call/Establishment of Quorum.
2. President's Call for New Business to be placed on Agenda.
3. Board vote to make Agenda, including New Business (if any), an official part of the minutes.
4. Staff Reports and Discussion.
 - (A) Asst. Superintendent – LaDonna Gear – Instructional Services Update
 - (B) Asst. Superintendent – Mark Cotner – Workforce Economic & Development Update
 - (C) Director, Sapulpa Campus – Dr. Kim Howard – Sapulpa Campus Update
 - (D) Director, Drumright Campus – Shane Bruce – Drumright Campus Update
 - (E) Business Manager – Heather Brennan – Financial Update
 - (F) Superintendent – Kent Burris – Agenda Item Review/Administrative Update
5. **Consent Agenda:**

All of the following Superintendent's Recommendations, which concern items of a routine nature, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

 - (a) Minutes of regular meeting held on May 13, 2025.
 - (b) Minutes of special meeting held on May 30, 2025.
 - (c) Resignation of Paula Estrada, Medical Front Office/Pharmacy Technician Instructor, Sapulpa Campus, effective May 31, 2025.
 - (d) Resignation of Ryan Dunn, Adult Career Development Coordinator, Sapulpa Campus, effective June 30, 2025.
 - (e) Resignation of Cody Bowman, Employment Consultant, Sapulpa Campus, effective July 18, 2025.

- (f) Employment of Julie Bird, Assistant Campus Director, Sapulpa Campus, a full-time, 12-month position, effective July 1, 2025.
- (g) Employment of Recruiter, Sapulpa Campus, a full-time, 12-month position, effective July 1, 2025.
- (h) Employment of Norris Carrier, Lineman Technology Instructor, Drumright Campus, a full-time, 12-month position, effective July 1, 2025.
- (i) Extra-duty contract for Chris Benton, Plumbing Instructor, Sapulpa Campus, for setup of State SkillsUSA Contest on April 26, 2025.
- (j) Extra-duty employment for Kurtis Allen, Electrical Trades Instructor, to serve as mentor teacher to Liam Shaklee, Diesel Instructor, both Drumright Campus, for the 2025-2026 school year.
- (k) Extra-duty employment for of John Abbey and Tyrone Thiede, Truck Driver Training Satellite Instructors, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (l) Temporary employment of Mike Allen, Kenneth Dennis, Jr., Marshall McDonald, Sam Stubblefield, William Towner, and Carl Watts, Truck Driver Training Third Party Examiners, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (m) Temporary employment of Paul Balkenbush, Kenneth Dennis Sr., Tyler Eberle, Justin Haydock, Phillip Lann, Michael McCarthy, Robert Monachella, Eric Payne, and Sam Stubblefield, Truck Driver Training Instructors, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (n) Temporary employment of Jessica Rouintree and Nikole Willing, Truck Driver Training Proctors, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (o) Temporary employment of Piper Begley and Kim Rusco, Bus Driver Instructors, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (p) Temporary employment Adult and Career Development Secretary, Drumright Campus, on an as-needed timesheet basis, up to twenty hours per week, effective June 11, 2025, through June 30, 2025.
- (q) Temporary employment of Kirsten Whitmore, Security Officer, Districtwide, on an as-needed timesheet basis, effective June 11, 2025, through June 30, 2025.
- (r) Temporary employment of Susie Romine, Career Counselor, Sapulpa Campus, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (s) Temporary employment of Lisa Wilson, Custodian, Sapulpa Campus, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (t) Temporary employment of Christine Stewart, Clerical Support, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (u) Temporary employment of Sandy Nunley, Christine Stewart, Cheryl Elaine Hughes, Lucy Tarr, Tia Powell, and Dondra Whitehouse, Clerical Support, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (v) Temporary employment of Robert Ent, Christopher Guffey, Bethany Hibbs, Shannon Latham, Gary McFarland, Brian Niccum, Ryan Starkey, Leslie L. Vaughn, Leslie P. Vaughn, Kevin Webster, and Kirsten Whitmore, Security Officers, Districtwide, on an as-needed timesheet basis, effective July 1, 2025 through June 30, 2026.
- (w) Temporary employment of Jennifer Harper, Jennifer Holland, Nancy Smart, Amanda Steele, Kipp Dyer, Kathryn Thompson, Christine Andrews, Margaret Chrisostom, Catherine Crowder, and Sondra Reeder Districtwide, Adult Education and Family Literacy Instructors, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (x) Temporary employment of Lauren Ferrell, English Second Language Instructor, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (y) Temporary employment of Erin Snell, Clerical and Instruction Support, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (z) Temporary employment of Joni Carroll, Adult Basic Education Director, Districtwide, a funded federal grant, effective July 1, 2025, through June 30, 2026.

- (aa) Temporary employment of Logan Fisher, Adult Education and Family Literacy Math Tutor, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (bb) Temporary employment of Jennifer Harper, Adult Education and Family Literacy Instructor for Data Entry/Laces, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (cc) Temporary employment for Ryan Benton, Biomedical Instructor, Drumright Campus, to attend virtual Project Lead the Way Biomedical Innovations training during June 2025.
- (dd) Temporary employment for Catherine Eimen, Biomedical Instructor, Drumright Campus, to attend virtual Project Lead the Way Human Body Systems Human Body Systems July 17-18, 2025, and Medical Interventions, July 21 through August 1, 2025.
- (ee) Temporary employment and travel expenses for Angelia Bartgis, Mathematics Instructor, Drumright Campus, to attend Advanced Placement Pre-Calculus training, in Tahlequah, Oklahoma, during June 2025.
- (ff) Temporary employment of Norris Carrier, Lineman Technology Instructor, Drumright Campus, for curriculum development, for up to fifteen days, during July 2025.
- (gg) Temporary employment for Jeremy Sheets, Facilities Maintenance Instructor, Drumright Campus, to assist Kurtis Allen, Electrical Trades Instructor, Drumright Campus, to construct trainers and build shop improvements, for up to fifteen days, during June 2025. (approved Kurtis in April)
- (hh) Temporary employment for Monica Frick, Cosmetology Instructor, Drumright Campus, for curriculum development, for up to four days, during June 2025.
- (ii) Temporary employment for Kim Rusco, Clerical Support, Drumright Campus, for clerical and instructional support, on an as-needed timesheet basis, during June 2025.
- (jj) Temporary employment for Kim Rusco, Clerical Support, Drumright Campus, for clerical and instructional support, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (kk) Temporary employment of Mike VanSandt, Construction Trades Instructor, Drumright Campus, for carpentry support to Central Tech Explorer program, for up to two days, during June 2025.
- (ll) Temporary contract for up to 40 Central Tech staff members to attend the Capturing Kids' Hearts training, for up to two days, July 14-15, 2025.
- (mm) Temporary employment for Melanie Piotrowski, Middle School Career Exploration Oilton/Yale Instructor, for curriculum development, for up to five days, during June 2025.
- (nn) Temporary employment for Catherine Hayes, Middle School Career Exploration Mannford Instructor, for curriculum development, for up to five days, during June 2025.
- (oo) Temporary employment for Denice Kennedy, Alanna Grigg, Catherine Hayes, Melanie Piotrowski, and Jessica Tiger, Middle School Career Exploration Instructors, for curriculum development, for up to seven days, during July 2025.
- (pp) Temporary employment for Denice Kennedy, Alanna Grigg, Catherine Hayes, Melanie Piotrowski, and Jessica Tiger, Middle School Career Exploration Instructors, to attend the Making School Work Conference in New Orleans, Louisiana, July 15-18, 2025.
- (qq) Temporary employment for Nancy Overton, Director of Partner School Extension, Districtwide, to attend the Making School Work Conference in New Orleans, Louisiana, July 15-18, 2025.
- (rr) Temporary employment of Callie Short, Facilities Host/Clerical Support, Drumright Campus, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (ss) Temporary employment of Sherman Merchant and Joann Baugus, Graphic Designers, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (tt) Temporary employment of Steven Kennedy, Bus Detailer, Drumright Campus, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (uu) Temporary employment of Rusty Martin, Evening Custodian, Drumright Campus, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (vv) Temporary employment of William "Trey" Cook, Maintenance Support, Drumright Campus, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.

- (ww) Temporary employment of Jagger Willing and Michael Dodd, Maintenance, Drumright Campus, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
 - (xx) Out-of-state travel use of a school vehicle for Troy Elliott, Welding Instructor, Drumright Campus, to attend SkillsUSA International Conference in Atlanta, Georgia, June 22-29, 2025.
 - (yy) Out-of-state travel and related expenses for Denice Kennedy, Alanna Grigg, Catherine Hayes, Melanie Piotrowski, and Jessica Tiger, Middle School Career Exploration Instructors, to attend the Making School Work Conference in New Orleans, Louisiana, July 15-18, 2025.
 - (zz) Out-of-state travel and related expenses for Nancy Overton, Director of Partner School Extension, Districtwide, to attend the Making School Work Conference in New Orleans, Louisiana, July 15-18, 2025.
 - (aaa) Unpaid leave for Taytum Kelly, Agricultural Business Management Coordinator, Drumright Campus, July 21-25, 2025.
 - (bbb) Lease agreement with Creek County Industrial Authority for space of 1720 South Main, Sapulpa, Oklahoma, for July 1, 2025, through June 30, 2026.
 - (ccc) Lease agreement for space with Center for Business Technology, Research and Development, 201 North Settle Drive, Drumright, Oklahoma, from Central Oklahoma Business and Job Development Corporation for July 1, 2025, through June 30, 2026.
 - (ddd) Lease agreement for property located at 6-10 West Burnham Avenue, Sapulpa, Oklahoma, from Braxton Fears Real Estate, LLC, for July 1, 2025, through June 30, 2026.
 - (eee) Lease agreement for property located at 220 South Broadway, Cleveland, Oklahoma, from Braxton Fears Real Estate, LLC, for July 1, 2025, through June 30, 2026.
 - (fff) 2025-2026 Memorandum of Understanding between Central Tech and Bristow Public Schools for the middle school Explorer program.
 - (ggg) 2025-2026 Memorandum of Understanding between Central Tech and Cushing Public Schools for the middle school Career Exploration program.
 - (hhh) 2025-2026 Memorandum of Understanding between Central Tech and Drumright Public Schools for the middle school Career Exploration program.
 - (iii) 2025-2026 Memorandum of Understanding between Central Tech and Mannford Public Schools for the middle school Career Exploration program.
 - (jjj) 2025-2026 Memorandum of Understanding between Central Tech and Oilton Public Schools for the middle school Career Exploration program.
 - (kkk) 2025-2026 Memorandum of Understanding between Central Tech and Ripley Public Schools for the middle school Career Exploration program.
 - (lll) 2025-2026 Memorandum of Understanding between Central Tech and Yale Public Schools for the middle school Career Exploration program.
 - (mmm) 2024-2025 list of employee vacation buy-backs, per board policies
 - (nnn) 2025-2026 annual agreement renewal with Central Tech Foundation, Inc.
 - (ooo) 2025-2026 annual agreement renewal with The Center for Education Law
 - (ppp) 2025-2026 JAS (Lumatech) Annual Agreement
 - (qqq) 2025-2026 PowerSchool Renewal Agreement
 - (rrr) 2025-2026 Oklahoma State School Board Association (OSSBA) Institutional Membership
 - (sss) 2025-2026 OSSBA Policy Maintenance Service Subscription
 - (ttt) 2025-2026 Business Development Consultant Memorandum of Understanding between Central Tech and Meridian Technology Center
 - (uuu) 2025-2026 Central Technology Center Student Handbook
 - (vvv) 2025-2026 ADPC Software License and Support Agreement
 - (www) 2025-2026 Inter-fund and intra-fund transfers
 - (xxx) Heather Brennan as Encumbrance Clerk for the school year 2025-2026
 - (yyy) Declare selected items surplus to the needs of the district and authorize administration to dispose of them in the most expedient and legal manner.
 - (zzz) Activity Fund, Receipt of Income, and Treasurer's Reports
- (Board vote(s) to approve or disapprove items contained in the Consent Agenda.)*

6. Superintendent's Recommendations:

- a) Board vote to approve or disapprove encumbrances.
FY25 GF Enc #3306-3521 Accounts Payable
Enc #70775-70845 Payroll
- b) Board vote to approve or disapprove Adult Career Development & Workforce Economic Development (WED) personnel and remunerations.
- c) Board discussion and vote to approve or disapprove re-employment of all listed permanent full-time Central Tech employees. (Attachment A)
- d) Board discussion and vote to approve or disapprove the salary recommendations for all staff for 2025-2026 as reported and explained by the Salary Review Committee.
- e) Board discussion and vote to offer or not offer employment of the Superintendent from July 1, 2026, through June 30, 2029.
- f) Board discussion and vote to approve or disapprove Superintendent's contract effective July 1, 2026, through June 30, 2026.
- g) Board discussion and vote to approve or disapprove resignation of Shirley Castor, Custodian, Drumright Campus, effective September 30, 2025.
- h) Board discussion and vote to approve or disapprove revision of Board Policy B4, Employee Benefits.

7. NEW BUSINESS.

- (A) _____
- (B) _____
- (C) _____

8. Clerk Signature on Compliance Form for Posting Notice.

9. Discussion of Date to Remember.

10. Adjourn.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print, or Braille, are requested to contact LaDonna Gear, at (918) 352-2551. Extension 274, or Dr. Kim Howard, at (918) 224-9300, two (2) workdays prior to the meeting, so that appropriate arrangements may be made.