

Drumright Campus

3 CT Circle
Drumright, OK 74030
918.352.2551

Pipeline & OQ Training
918.352.4517

Transportation &
Safety Education
918.352.7311

Business Development
201 N Settle Dr
Drumright, OK 74030
918.352.4516

Sapulpa Campus

1720 S Main St
Sapulpa, OK 74066
918.224.9300

Industrial &
Safety Training
1612 S Main St
Sapulpa, OK 74066
918.224.0235

NOTICE TIME – DATE – PLACE POSTED

Drumright Campus Front Door (East Entrance) by _____ Time/Date _____
Sapulpa Campus Front Door by _____ Time/Date _____

TO: Board of Education, Central Technology Center, Drumright, OK

FROM: Kent Burris, Superintendent, Central Technology Center

SUBJ: Regular meeting of the Board of Education of Central Technology Center School District No. 3, to be held in the Board Room, Central Technology Center, 3 CT Circle, Drumright, Oklahoma, at 5:00 p.m., July 15, 2025.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Roll Call/Establishment of Quorum.
2. President's Call for New Business to be placed on Agenda.
3. Board vote to make Agenda, including New Business (if any), an official part of the minutes.
4. Staff Reports and Discussion.
 - (A) Asst. Superintendent – LaDonna Gear – Instructional Services Update
 - (B) Asst. Superintendent – Mark Cotner – Workforce Economic & Development Update
 - (C) Director, Sapulpa Campus – Dr. Kim Howard – Sapulpa Campus Update
 - (D) Director, Drumright Campus – Shane Bruce – Drumright Campus Update
 - (E) Business Manager – Heather Brennan – Financial Update
 - (F) Superintendent – Kent Burris – Agenda Item Review/Administrative Update
5. **Consent Agenda:**

All of the following Superintendent's Recommendations, which concern items of a routine nature, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

 - (a) Minutes of regular meeting held on June 10, 2025.
 - (b) Transfer and remuneration of Bailey Tilley from Truck Driver Training Receptionist/Assistant Recruiter to Employment Transition Specialist, effective August 1, 2025.
 - (c) Employment of Makenna Scott, Pharmacy Technician Instructor, Sapulpa Campus, a full-time, 10-month position, effective August 1, 2025.
 - (d) Employment of Makenna Scott, Pharmacy Technician Instructor, Sapulpa Campus, on an as-needed timesheet basis, effective July 16-31, 2025.

- (e) Employment of Ronny Capps, Maintenance Staff, Sapulpa Campus, a full-time, 12-month position, effective July 16, 2025.
- (f) Employment of DeNae Brown, Employment Transition Specialist, Drumright Campus, a full-time, 12-month position, effective August 1, 2025.
- (g) Employment of Megan Parker, Practical Nursing Secretary, Sapulpa Campus, a full-time, 12-month position, effective July 16, 2025.
- (h) Employment of Jim Cooper, Bus Driver, Drumright Campus, a full-time, 10-month position, effective August 1, 2025.
- (i) Employment of Edie Tillery, Clerical Support, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (j) Employment of Ashley Powell, Adult Career Development Coordinator, Sapulpa Campus, a full-time, 12-month position, effective July 16, 2025.
- (k) Employment of Truck Driver Training Instructional Aide/Recruiting Assistant, Drumright Campus, a full-time, 12-month position, effective July 16, 2025.
- (l) Extra-duty contract for Angelia Earp, Anatomy and Physiology Instructor, to serve as mentor teacher to Makenna Scott, Pharmacy Technician Instructor, both Sapulpa Campus, for the 2025-2026 school year.
- (m) Extra-duty contract for Ryan Benton, Biomedical Instructor, to serve as mentor teacher to Shelly Woodall, Science Instructor, both Drumright Campus, for the 2025-2026 school year.
- (n) Extra-duty contract for Kurtis Allen, Electrical Trades Instructor, to serve as mentor teacher to Norris Carrier, Lineman Technology Instructor, both Drumright Campus, for the 2025-2026 school year.
- (o) Extra-duty contract for Brandi Fisher, Advanced Health Careers Instructor, to serve as mentor teacher to Tamara Creekmore, Medical Assisting Instructor, both Drumright Campus, for the 2025-2026 school year.
- (p) Extra-duty contract for Angelia Bartgis, Math Instructor, to serve as mentor teacher to Becky Nokes, Math Instructor, both Drumright Campus, for the 2025-2026 school year.
- (q) Extra-duty contract for Michelle Riley, James Gear, and Jason Kiespert, Central Tech IT, Districtwide, on an as-needed, timesheet basis effective July 1, 2025, through June 30, 2026.
- (r) Temporary employment of Darren Collins, Criminal Justice Instructor, and Brian Babcock, Network Security Administration Instructor, both Sapulpa Campus, for student supervision during the SkillsUSA International Conference in Atlanta, Georgia, June 29, 2025.
- (s) Temporary employment of Megan Parker, Practical Nursing Secretary, Sapulpa Campus, on an as-needed timesheet basis, effective July 9-15, 2025.
- (t) Temporary employment of Piper Begley, for printshop services, Drumright Campus, on an as-needed on a timesheet basis, effective July 1, 2025, through June 30, 2026.
- (u) Temporary employment of Donald Masson, Security Officer, Districtwide, on an as-needed timesheet basis, effective June 1-30, 2025.
- (v) Temporary employment of Donald Masson, Security Officer, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (w) Temporary employment of Gary Simpson, Security Officer, Districtwide, on an as-needed timesheet basis, effective June 1-30, 2025.
- (x) Temporary employment of Gary Simpson, Security Officer, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (y) Temporary employment of Barry Weaver, Truck Driver Training Third Party Examiner, Drumright Campus, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (z) Temporary employment of Margaret Newman, Interpreter, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
- (aa) Temporary employment of Troy Elliott, Welding Instructor, Drumright Campus, for shop repairs, for up to ten days, during July 2025.

- (bb) Temporary employment of Tamara Creekmore, Medical Assisting Instructor, Drumright Campus, for curriculum development, for up to fifteen days, during July 2025.
 - (cc) Temporary employment of Alanna Grigg, Middle School Career Exploration Drumright Instructor, to attend Capturing Kids' Hearts training in Oklahoma City, Oklahoma, July 24-25, 2025.
 - (dd) Temporary employment of Jennifer Hawkins, Pre-Engineering Instructor, Drumright Campus, with related expenses, for up to three days, to attend the Artificial Intelligence Education Summit in Thackerville, Oklahoma, July 29-31, 2025.
 - (ee) Temporary employment of Trevor Middleton, Commercial Driver's License Class B Instructor, Drumright, Camon on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
 - (ff) Temporary employment of Edie Tillery, Clerical Support, Districtwide, on an as-needed timesheet basis, effective July 1, 2025, through June 30, 2026.
 - (gg) Out-of-state travel and related expenses for Michelle Riley, Computer Systems Specialist, and Jason Kiespert, IT Support Specialist, both Districtwide, to attend the Microsoft Ignite Conference in San Francisco, California, November 16-22, 2025.
 - (hh) Heather Brennan as Activity Fund Custodian for 2025-2026.
 - (ii) Kathy Bacon as District Treasurer for 2025-2026.
 - (jj) Superintendent, Kent Burris, as co-signer with Activity Fund Custodian.
 - (kk) RCB as bank in which activity fund will be maintained.
 - (ll) Authorization for Treasurer and Business Manager to make investments per board policy with advice of superintendent and board president.
 - (mm) Authorization for Business Manager to make interfund and intrafund transfers for 2025-2026.
 - (nn) Avis Dale as CT Grill operator for 2025-2026.
 - (oo) Blue Sky Vending as vending operator 2025-2026.
 - (pp) Individual Activity Fund accounts and Fundraisers for 2025-2026.
 - (qq) Membership in the Oklahoma Schools Insurance Group (OSIG), effective July 1, 2025.
 - (rr) 2025-2026 Drumright Campus Substitute Teacher List.
 - (ss) 2025-2026 Sapulpa Campus Substitute Teacher List.
 - (tt) Serena McMullen, K & K Group, to offer student accident insurance to our students for the 2025-2026 school year.
 - (uu) 2025-2026 Instructor Policy Handbook.
 - (vv) 2025-2026 Professional Development Plan.
 - (ww) 2025-2026 Organization of Rural Oklahoma Schools (OROS) Institutional Membership.
 - (xx) 2025-2026 Central Technology Center General Catalog.
 - (yy) 2025-2026 Central Technology Center Surgical Technology Student Handbook.
 - (zz) 2025-2026 Central Technology Center Practical Nursing Student Handbook.
 - (aaa) Academic and Oklahoma's Promise units of credit offered at Central Tech during the 2025-2026 school year, with approval to present these credits to partner schools for approval by their Boards of Education.
 - (bbb) Approval of Tamara Silkwood as a substitute teacher for the Middle School Exploration program for the 2025-2026 school year.
 - (ccc) Declare selected items surplus to the needs of the district and authorize administration to dispose of them in the most expedient and legal manner.
 - (ddd) Activity Fund, Receipt of Income, and Treasurer's Reports.
- (Board vote(s) to approve or disapprove items contained in the Consent Agenda.)*

6. Superintendent's Recommendations:

- a) Board vote to approve or disapprove encumbrances.

FY25 GF	Enc #3522-3725	Accounts Payable
	Enc #70846-70934	Payroll
FY25 BF	Enc #9047-9049	Accounts Payable
FY26 GF	Enc #1-647	Accounts Payable

- b) Board discussion and vote to approve or disapprove Adult Career Development & Workforce Economic Development (WED) personnel and remunerations.
- c) Acknowledge board member continuing education status reports from the Oklahoma State School Board Association.
- d) Board discussion and vote to approve or disapprove revised salary recommendations for select employee(s).
- e) Board discussion and vote to approve or disapprove the revised 2025-2026 Central Tech School Calendar.
- f) Acknowledge and discussion of possible building fund millage revision.

7. NEW BUSINESS.

- (A) _____
- (B) _____
- (C) _____

8. Clerk Signature on Compliance Form for Posting Notice.

9. Discussion of Date to Remember.

10. Adjourn.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print, or Braille, are requested to contact LaDonna Gear, at (918) 352-2551. Extension 274, or Dr. Kim Howard, at (918) 224-9300, two (2) workdays prior to the meeting, so that appropriate arrangements may be made.