



Drumright Campus
3 CT Circle
Drumright, OK 74030
918.352.2551

Pipeline Center
918.352.4517

**Transportation &
Safety Education**
918.352.7311

Safety Training
201 N Settle Dr
Drumright, OK 74030
918.352.4516

Sapulpa Campus
1720 S Main St
Sapulpa, OK 74066
918.224.9300

**Industrial &
Safety Center**
918.224.0235

NOTICE
TIME - DATE - PLACE POSTED

Drumright Campus Front Door (East Entrance) by _____ Time/Date _____
Sapulpa Campus Front Door by _____ Time/Date _____

TO: Board of Education, Central Technology Center, Drumright, OK

FROM: Kent Burris, Superintendent, Central Technology Center

SUBJ: Regular meeting of the Board of Education of Central Technology Center School District No. 3, to be held in the Seminar Center, Central Technology Center, 3 CT Circle, Drumright, Oklahoma, at 5:00 p.m., September 13, 2022.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Roll Call/Establishment of Quorum.
2. President’s call for New Business to be placed on agenda.
3. Board discussion and vote to make agenda, including New Business (if any), an official part of the minutes.
4. **Staff Reports and Discussion.**
 - (A) Asst. Superintendent – LaDonna Gear – Instructional Services Update
 - (B) Asst. Superintendent – Mark Cotner – Business & Industry Services (BIS) Update
 - (C) Director, Sapulpa Campus – Dr. Kim Howard – Sapulpa Campus Update
 - (D) Director, Drumright Campus – Shane Bruce – Drumright Campus Update
 - (E) Business Manager – Heather Brennan – Financial Update
 - (F) Superintendent – Kent Burris – Agenda Item Review/Administrative Update

5. **Consent Agenda**

All of the following Superintendent's Recommendations which concern items of a routine nature will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- (a) Minutes of special meeting held on August 16, 2022.
- (b) Minutes of special meeting held on August 25, 2022
- (c) Correct typographical error regarding retirement, not resignation, of Debra Cross, Operator Qualifications Specialist, Drumright campus, effective December 31, 2022.

- (d) Retirement of Vernon David Hinton, Bus Driver/Instructional Aide, Drumright campus, effective December 31, 2022.
 - (e) Modify contracts of Olivia Cote, BIS Secretary, Drumright campus, and Misty Dunn, BIS Secretary, Sapulpa campus.
 - (f) Temporary employment of Sherri Nicholson, Clerical Support, Adult Career Development, Sapulpa campus, on an as-needed, timesheet basis, effective September 6, 2022.
 - (g) Extra-duty contract for Kenneth Dennis, Jr., Range/Skills Coordinator, Truck Driver Training, Drumright campus, effective September 1, 2022, through June 30, 2023.
 - (h) Extra-duty contract for up to forty-four (44) hours for Jennifer Hawkins, Pre-Engineering Instructor, Drumright campus, to participate virtually in Project Lead The Way Civil Engineering training August 22-November 2, 2022.
 - (i) Extra-duty contract for one (1) day for Monica Frick, Cosmetology Instructor, to attend SkillsUSA District Officer training at Metro Tech, Oklahoma City, Oklahoma, on September 11, 2022.
 - (j) Extra-duty contract for one (1) day for Mitch Alcala, Digital Media Instructor, to attend SkillsUSA District Officer training at Metro Tech, Oklahoma City, on September 11, 2022.
 - (k) Out-of-state travel and related expenses for up to five (5) days for Troy Elliott, Welding Instructor, Drumright campus, to attend the 2022 FABTECH Conference in Atlanta, Georgia, November 7-11, 2022.
 - (l) Out-of-state travel and related expenses for up to six (6) days each for Jason Kiespert, Information Technology (IT) Hardware Specialist, and Michelle Riley, IT Computer Specialist, to attend the Live! 360 Tech Event in Orlando, Florida, November 13-18, 2022.
 - (m) Addition of Elizabeth Baugus, John Barger, and Ann Spice-Simon, to the Substitute Teacher List for the 2022-2023 school year.
 - (n) 2022-2023 Oklahoma Association of Career Tech (OATC) membership renewal.
 - (o) Declare selected items surplus to the needs of the district and authorize administration to dispose of them in the most expedient and legal manner.
 - (p) Activity Fund, Receipt of Income and Treasurer's Reports.
 - (q) Temporary employment of Jessica Combs, BIS Clerical Support, Sapulpa campus, on an as-needed, timesheet basis, effective September 14, 2022.
- (Board discussion and vote(s) to approve or disapprove items contained in the Consent Agenda.)*

6. Superintendent's Recommendations:

- (a) Board discussion and vote to approve or disapprove Encumbrances.

FY23	GF	Enc #813-1135	Accounts Payable
		Enc #70143-70402	Regular Payroll
- (b) Board discussion and vote to approve or disapprove Adult Career Development/Business and Industry Services/Transportation Safety Education personnel and remunerations.
- (c) Board discussion and vote to approve or disapprove the employment of an Evening Custodian, Drumright campus, a fulltime, 12-month position.
- (d) Board discussion and vote to approve or disapprove the addition of a new Cosmetology program on the Sapulpa campus with classes starting in August 2023.
- (e) Board discussion and vote to approve or disapprove Estimate of Needs 2022-2023.
- (f) Board discussion and vote to approve or disapprove participation in National School Boards Association (NSBA) Annual Convention, in Orlando, Florida, April 1-3, 2023.
- (g) Board discussion and possible action to authorize superintendent to study property acquisition, negotiate property pricing and execute contract(s) to address district needs for growth potential.

7. **New Business**

- (A) _____
- (B) _____
- (C) _____

8. Clerk Signature on Compliance Form for Posting Notice.

9. Discussion of Dates to Remember.

10. Adjourn.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print, or Braille, are requested to contact LaDonna Gear, at 918 352-2551, extension 274, or Dr. Kim Howard, at 918 224-9300, two (2) workdays prior to the meeting so that appropriate arrangements may be made.