

**REVISED**



**Drumright Campus**  
3 CT Circle  
Drumright, OK 74030  
918.352.2551

**Pipeline & OQ Training**  
918.352.4517

**Transportation &  
Safety Education**  
918.352.7311

**Business Development**  
201 N Settle Dr  
Drumright, OK 74030  
918.352.4516

**Sapulpa Campus**  
1720 S Main St  
Sapulpa, OK 74066  
918.224.9300

**Industrial &  
Safety Training**  
1612 S Main St  
Sapulpa, OK 74066  
918.224.0235

**NOTICE  
TIME – DATE – PLACE POSTED**

Drumright Campus Front Door (East Entrance) by \_\_\_\_\_ Time/Date \_\_\_\_\_  
Sapulpa Campus Front Door by \_\_\_\_\_ Time/Date \_\_\_\_\_

**TO:** Board of Education, Central Technology Center, Drumright, OK

**FROM:** Kent Burris, Superintendent, Central Technology Center

**SUBJ:** Regular meeting of the Board of Education of Central Technology Center School District No. 3, to be held in the Board Room, Central Technology Center, 3 CT Circle, Drumright, Oklahoma, at 5:00 p.m., September 10, 2024.

**AGENDA**

**Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.**

1. Call to Order and Roll Call/Establishment of Quorum.
2. President’s Call for New Business to be placed on Agenda.
3. Board vote to make Agenda, including New Business (if any), an official part of the minutes.
4. Staff Reports and Discussion.
  - (A) Asst. Superintendent – LaDonna Gear – Instructional Services Update
  - (B) Asst. Superintendent – Mark Cotner – Business & Industry Services Update
  - (C) Director, Sapulpa Campus – Dr. Kim Howard – Sapulpa Campus Update
  - (D) Director, Drumright Campus – Shane Bruce – Drumright Campus Update
  - (E) Business Manager – Heather Brennan – Financial Update
  - (F) Superintendent – Kent Burris – Agenda Item Review/Administrative Update
5. **Consent Agenda:**

*All of the following Superintendent’s Recommendations which concern items of a routine nature will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:*

  - (a) Minutes of regular meeting held on August 13, 2024.
  - (b) Resignation of Adam McCollough, Bus Driver, Sapulpa Campus, effective August 29, 2024.
  - (c) Temporary employment of Christine Andrews, Adult Basic Education Instructor, Drumright Campus, on an as-needed, timesheet basis effective August 27, 2024, through June 30, 2025.

- (d) Extra-duty contract for Denice Kennedy, Mannford Explorer Program Instructor, on an as-needed, timesheet basis, to work on curriculum and program updates, effective September 11, 2024, through June 30, 2025.
  - (e) Extra-duty contract for Curtis Baker, Practical Nursing Coordinator, to supervise curriculum for nurse aid training programs, effective September 11, 2024, through June 30, 2025.
  - (f) Out-of-state travel and related expenses for Regina Foster, Skills Lab Instructor, Sapulpa Campus, to attend the National Science Teaching Association National Conference in New Orleans, Louisiana, November 6-9, 2024.
  - (g) Out-of-state travel and related expenses for Pam Whittenburg, Assistant Director for STEM, Ryan Benton, Biomedical Sciences Instructor, Jennifer Hawkins, Pre-Engineering Instructor, and Kirby Applegate, Pre-Engineering Instructor, Drumright Campus, to attend the Project Lead the Way Summit Conference in San Diego, California, October 3-5, 2024.
  - (h) Lease agreement renewal with Oklahoma Employment Security Commission (OESC) for office space located at 1700 South Main, Sapulpa, Oklahoma for 2024-2025.
  - (i) Sapulpa Police Department to Central Tech Campus Police Jurisdiction Agreement effective August 1, 2024.
  - (j) District paid health, dental, and life insurance premiums, and salary-in-lieu of benefits for permanent, full-time employees effective January 1, 2025.
  - (k) Approval of Paula Rahnenfuehrer as a substitute teacher, Sapulpa Campus, for the 2024-2025 school year
  - (l) Revised 2024-2025 Drumright Campus Substitute Teacher List
  - (m) Revised 2024-2025 Central Technology Center General Catalog
  - (n) Revised 2024-2025 Central Technology Center Student Handbook
  - (o) Revised 2024-2025 Central Technology Center Practical Nursing Student Handbook
  - (p) Revised 2024-2025 Central Technology Center Surgical Technology Student Handbook
  - (q) Increase Practical Nursing substitute pay to \$40.00 per hour
  - (r) Declare selected items surplus to the needs of the district and authorize administration to dispose of them in the most expedient and legal manner.
  - (s) Activity Fund, Receipt of Income, and Treasurer's Reports.
- (Board vote(s) to approve or disapprove items contained in the Consent Agenda.)*

**6. Superintendent's Recommendations:**

- a) Board vote to approve or disapprove encumbrances.
 

FY25 GF Enc #915-1254	Accounts Payable
Enc #70155-70429	Payroll
FY25 BF Enc #9007-9016	Accounts Payable
- b) Board vote to approve or disapprove Adult Career Development & Workforce Economic Development personnel and remunerations.
- c) Board discussion and vote to approve or disapprove participation in the National School Boards Association (NSBA) Annual Convention, in Atlanta, Georgia, April 4-6, 2025.
- d) Board discussion and vote to approve or disapprove the 2024-2025 Estimate of Needs report.
- e) Board discussion and vote to approve or disapprove Workforce Economic and Development (WED) Industrial Safety and Health Instructor position.
- f) Board discussion and vote to approve or disapprove the transfer of Amanda Ford from Healthcare Instructor, Drumright Campus, to WED Industrial Safety and Health Instructor, districtwide.
- g) Board discussion and vote to approve or disapprove revised Board Policy E-15, Sexual Harassment of Students.
- h) Board discussion and vote to approve or disapprove revised Board Policy B-8, Standards of Performance and Conduct for Teachers.
- i) Board discussion and vote to approve or disapprove employment of a Business and Industry Services Secretary, Sapulpa Campus, a fulltime, 12-month position.

- j) Board discussion and vote to approve or disapprove employment of an Employment Consultant, Districtwide, a fulltime, 12-month position.
- k) Board discussion and vote to approve or disapprove employment of Ronnie Hickman, Maintenance/Mechanical Technician, Drumright Campus, a fulltime, 12-month position effective September 11, 2024.
- l) Unpaid leave for Ronnie Hickman, Maintenance/Mechanical Technician, Drumright Campus, October 11-18, 2024.
- m) Board discussion and vote to approve or disapprove the 2024-2025 Marketing and Communication Plan.

7. NEW BUSINESS.

- (A) \_\_\_\_\_
- (B) \_\_\_\_\_
- (C) \_\_\_\_\_

8. Clerk Signature on Compliance Form for Posting Notice.

9. Discussion of Date to Remember.

- October 15 Central Tech Fall Family Fun Fest
- October 18 Fall Break
- October 24 Region 7 OSSBA Meeting
- October 24 Advisory Committee Banquet, Drumright Campus
- November 7 Advisory Committee Banquet, Sapulpa Campus

10. Adjourn.

**NOTICE OF ASSISTANCE AT PUBLIC MEETINGS**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print, or Braille, are requested to contact LaDonna Gear, at (918) 352-2551. Extension 274, or Dr. Kim Howard, at (918) 224-9300, two (2) workdays prior to the meeting so that appropriate arrangements may be made.