

## Drumright Campus

3 CT Circle  
Drumright, OK 74030  
918.352.2551

Pipeline & OQ Training  
918.352.4517

Transportation &  
Safety Education  
918.352.7311

Business Development  
201 N Settle Dr  
Drumright, OK 74030  
918.352.4516

## Sapulpa Campus

1720 S Main St  
Sapulpa, OK 74066  
918.224.9300

Industrial &  
Safety Training  
1612 S Main St  
Sapulpa, OK 74066  
918.224.0235

## NOTICE TIME – DATE – PLACE POSTED

Drumright Campus Front Door (East Entrance) by \_\_\_\_\_ Time/Date \_\_\_\_\_  
Sapulpa Campus Front Door by \_\_\_\_\_ Time/Date \_\_\_\_\_

- TO:** Board of Education, Central Technology Center, Drumright, OK
- FROM:** Kent Burris, Superintendent, Central Technology Center
- SUBJ:** Regular meeting of the Board of Education of Central Technology Center School District No. 3, to be held in the Board Room, Central Technology Center, 3 CT Circle, Drumright, Oklahoma, at 5:00 p.m., September 9, 2025.

## AGENDA

<p><b>Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.</b></p>
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1. Call to Order and Roll Call/Establishment of Quorum.
2. President's Call for New Business to be placed on Agenda.
3. Board vote to make Agenda, including New Business (if any), an official part of the minutes.
4. Staff Reports and Discussion.
  - (A) Asst. Superintendent – LaDonna Gear – Instructional Services Update
  - (B) Asst. Superintendent – Mark Cotner – Workforce Economic & Development Update
  - (C) Director, Sapulpa Campus – Dr. Kim Howard – Sapulpa Campus Update
  - (D) Director, Drumright Campus – Shane Bruce – Drumright Campus Update
  - (E) Business Manager – Heather Brennan – Financial Update
  - (F) Superintendent – Kent Burris – Agenda Item Review/Administrative Update
5. **Consent Agenda:**

*All of the following Superintendent's Recommendations, which concern items of a routine nature, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:*

  - (a) Minutes of regular meeting held on August 12, 2025.
  - (b) Resignation of Darren Collins, Criminal Justice Instructor, Sapulpa Campus, effective September 5, 2025.
  - (c) Employment of Criminal Justice Instructor, Sapulpa Campus, a full-time, 10-month position, effective September 9, 2025.
  - (d) Temporary employment of Donna Johnson, English as a Second Language Instructor, Districtwide, on an as-needed timesheet basis, effective August 26, 2025, through June 30, 2026.

- (e) Temporary employment of Debra Cross, Clerical Support, Drumright Campus, on an as-needed timesheet basis, effective August 27, 2025, through June 30, 2026.
  - (f) Temporary employment of Denice Armstrong, Substitute Teacher, Districtwide, on an as-needed timesheet basis, effective September 9, 2025, through June 30, 2026.
  - (g) Temporary employment of Macy Tharp, Cosmetology Substitute Teacher, Districtwide, on an as-needed timesheet basis, effective September 9, 2025, through June 30, 2026.
  - (h) Temporary employment of Scott Thompson, Substitute Teacher, Districtwide, effective September 9, 2025, through June 30, 2026.
  - (i) Temporary employment of Gerad Poole, Central Tech Reserve Police Officer, Districtwide, on an as-needed, timesheet basis effective September 9, 2025, through June 30, 2026.
  - (j) Temporary employment of Emily Lopez, Substitute Teacher for Practical Nursing, Districtwide, on an as-needed, timesheet basis effective September 9, 2025, through June 30, 2026.
  - (k) Extra-duty contract for Brandi Fisher, Advanced Health Careers Instructor, Drumright Campus, as Registered Nurse to supervise Certified Nurse Aid Training Programs, effective September 1, 2025, through May 30, 2026.
  - (l) Extra-duty contract for Haley Perez, Medical Assisting Instructor, Sapulpa Campus, as Registered Nurse to supervise Certified Nurse Aid Training Programs, effective September 1, 2025, through May 30, 2026.
  - (m) Extra-duty contract for Denice Kennedy, Cushing Middle School Career Exploration Instructor, to serve as mentor teacher to Melanie Piotrowski, Oilton/Yale Middle School Career Exploration Instructor, for the 2025-2026 school year.
  - (n) Unpaid leave for Ed Pruitt, Maintenance Staff, Sapulpa Campus, effective September 2, 2025, through June 30, 2026.
  - (o) Unpaid leave for Curtis Baker, Practical Nursing Coordinator, Districtwide, effective September 9, 2025, through June 30, 2026.
  - (p) Out-of-state travel and related expenses for Troy Elliott, Welding Instructor, Drumright Campus, to attend the FABTECH Conference in Chicago, Illinois, September 8-11, 2025.
  - (q) Out-of-state travel and related expenses for up to three Employment Services staff members to attend the Division on Career Development and Transition Conference in Denver, Colorado, October 9-11, 2025.
  - (r) Out-of-state travel and related expenses for Angelia Earp, Anatomy and Physiology Instructor, Sapulpa Campus, and Haley Perez, Medical Assisting Instructor, Sapulpa Campus, to attend the National Health Science Conference in Cincinnati, Ohio, October 28-31, 2025.
  - (s) Out-of-state travel and related expenses for Mark Smith, Heating Ventilation and Air Conditioning (HVAC) Instructor, Sapulpa Campus, and Steve Beck, Evening HVAC Instructor, Sapulpa Campus, to attend the HVAC Excellence National Education Conference in Las Vegas, Nevada, March 22-26, 2026.
  - (t) Approval of out-of-state use of school vehicle for Troy Elliott, Diesel Instructor, Drumright Campus, to attend the FABTECH Conference in Chicago, Illinois, September 8-11, 2025.
  - (u) Approval of the PreETS collaborative agreement with Allen Bowden Middle School, Bristow High School, Cleveland High School, Cushing High School, Drumright High School, Hominy High School, Kellyville High School, Lone Star Middle School, Mannford Middle School, Mannford High School, Mounds High School, Oak Grove Middle School, Oilton High School, Ripley High School, Sapulpa Middle School, Sapulpa High School, Stroud High School, and Yale High School.
  - (v) Declare selected items surplus to the needs of the district and authorize administration to dispose of them in the most expedient and legal manner.
  - (w) Activity Fund, Receipt of Income, and Treasurer's Reports.
- (Board vote(s) to approve or disapprove items contained in the Consent Agenda.)*

**6. Superintendent's Recommendations:**

- a) Board vote to approve or disapprove encumbrances.
  - FY26 GF Enc #950-1304      Accounts Payable
  - Enc #70179-70480      Payroll
  - Enc #7109      Blanket Payroll
  - FY26 BF Enc #9012-9018      Accounts Payable
- b) Board discussion and vote to approve or disapprove Adult Career Development & Workforce Economic Development (WED) personnel and remunerations.
- c) Board discussion and vote to approve or disapprove district-paid health, dental, and life insurance premiums, and salary-in-lieu of benefits for permanent full-time employees effective January 1, 2026.
- d) Board discussion and vote to approve or disapprove participation in the National School Boards Association (NSBA) Annual Convention, in San Antonio, Texas, April 9-13, 2026.
- e) Board discussion and vote to approve or disapprove the 2025-2026 Estimate of Needs report.
- f) Board discussion and vote to approve or disapprove the 2025-2026 Marketing and Communication Plan.
- g) Board discussion and vote to approve or disapprove Oklahoma Gas and Electric Company easement permitting relocation of power service for Sapulpa Seminar Center/Classroom/Lab construction project.
- h) Board discussion and vote to approve or disapprove CareerTech Program Specialists' use of Central Tech facilities as needed for field-based office location.

**7. NEW BUSINESS.**

- (A) \_\_\_\_\_
- (B) \_\_\_\_\_
- (C) \_\_\_\_\_

- 8. Clerk Signature on Compliance Form for Posting Notice.
- 9. Discussion of Date to Remember.
- 10. Adjourn.

**NOTICE OF ASSISTANCE AT PUBLIC MEETINGS**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print, or Braille, are requested to contact LaDonna Gear, at (918) 352-2551. Extension 274, or Dr. Kim Howard, at (918) 224-9300, two (2) workdays prior to the meeting, so that appropriate arrangements may be made.