



The completion of this course will certify you through the Oklahoma State Department of Education to inspect Oklahoma Public School Buses.

Upon completion of this program, you will receive your Oklahoma State Department of Education School Bus Certification. **You will need to keep the certificate as proof of your qualifications.**

## Requirements

In order to qualify as a Public School Bus Inspector, you must submit this application **AND** documentation to demonstrate your qualifications as outlined in Oklahoma Administrative Code (OAC) and Title 49 of the Code of Federal Regulations (CFR) below. **Incomplete applications will not be considered.**

### OAC 210: 30-5-6(c)(2):

Any person may be qualified to perform the annual school bus inspections by submitting proof that they meet one or more of the following qualifications:

- I. Two years' experience as an automotive technician and certification by the Automotive Service Excellence (ASE) in medium-heavy truck brake, tranist bus brake, school bus brake, medium-heavy truck preventive maintenance inspection, or tranist bus preventive maintenance inspection;  
**or**
- II. Any person qualified to perform inspections under the Federal Motor Carrier Safety Act, appendix G and accompanying regulations at 49 CFR 396.19 will be qualified to inspect any school bus except the brakes. Persons qualified to inspect brakes under 49 CFR 396.25 shall be qualified to inspect the brakes on any school bus. Documentation of one years' experience inspecting school buses is required.

**Your application will be denied if you do not attach the documentation outlined above to this application.**

## Submit application and documentation to:

Tina Spence  
Student Transportation  
Oklahoma State Department of Education  
2500 N Lincoln Blvd Ste 412  
Oklahoma City OK 73105

[tina.spence@sde.ok.gov](mailto:tina.spence@sde.ok.gov)

(405) 521-4513



## Applicant Information

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Full Name

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Mailing Address

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City

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State

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ZIP Code

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Phone Number

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Email Address

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Date of Birth

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CDL Number

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CDL Class

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Endorsements

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## Current Employer Information

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Current Employer

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Phone Number

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Mailing Address

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City

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State

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ZIP Code

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## Employment History

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Past Employer

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Your Title

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Year From

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Year To

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Past Employer

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Your Title

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Year From

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Year To



## Employment History

Past Employer

Your Title

Year From

Year To

Past Employer

Your Title

Year From

Year To

## Signature

“I hereby swear that I have not been convicted of a felony in the past ten (10) years. I fully understand that any false statements regarding this matter may result in termination of my Instructor Certification, revocation of my Oklahoma School Bus Driver Certification, and/or possible criminal charges. I hereby certify that the information provided on this application is true and correct.” (47 O.S. §15-109)

Applicant Signature

Date

## Internal Use Only

### Qualifications

Correct documentation submitted and applicant has demonstrated eligibility:    I        II        Both I & II

### Eligibility

This applicant:

**Is eligible** to become an Oklahoma State Department of Education Public School Bus Inspector.

**Is not eligible** to become an Oklahoma State Department of Education Public School Bus Inspector.

Print Instructor Name

Instructor Signature

Date

Instructor Number